

# AGENDA

**Meeting:** Southern Wiltshire Area Board  
**Place:** Winterslow Village Hall, Middleton Rd, Winterslow, SP5 1PQ  
**Date:** Thursday 7 September 2023  
**Time:** 7.00 pm

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Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)  
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)  
Cllr Richard Britton, Alderbury and Whiteparish  
Cllr Richard Clewer, Downton and Ebbles Valley  
Cllr Zoë Clewer, Redlynch & Landford  
Cllr Ian McLennan, Laverstock

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## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

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The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)

Area Board Delivery Officer – [Karlene.jammeh@wiltshire.gov.uk](mailto:Karlene.jammeh@wiltshire.gov.uk)

Senior Democratic Services Officer – [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

Items to be considered	Time
<u>Welcome</u>	
1 <b>Apologies</b>	7.00pm
2 <b>Minutes</b> ( <i>Pages 1 - 16</i> )  To approve and sign as a correct record the minutes of the previous meeting held on Thursday 25 May 2023.	
3 <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
4 <b>Chairman's Announcements</b>  To receive Chairman's Announcements	
5 <b>To note the written reports and updates in the agenda pack or distributed on the night</b> ( <i>Pages 17 - 28</i> )  <ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> <li>• BSW Together (Integrated Care Board) Update</li> <li>• Current consultations: <a href="https://wiltshire.objective.co.uk/portal/">https://wiltshire.objective.co.uk/portal/</a></li> <li>• Wiltshire Council Updates: <ul style="list-style-type: none"> <li>1. Update on Wiltshire Local Plan Review</li> </ul> </li> </ul>	
6 <b>Matters of Community Wide Interest</b> ( <i>Pages 29 - 42</i> )  <u>Parish Councils, Partners and Community groups</u>  <ul style="list-style-type: none"> <li>• Winterslow Primary School</li> </ul>  <u>Community Policing – local issues and priorities</u> Police Road Traffic Safety data is attached for information.  In attendance: Inspector Tina Osborn	7.10pm
7 <b>Area Board Funding</b> ( <i>Pages 43 - 46</i> )  To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:  <i>Officer: Karen Linaker, Strategic Engagement &amp; Partnerships Manager.</i>	

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£6,653.34	£5,700	£15,821

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1011</a>	Wiltshire Music Centre – Celebrating Age Wiltshire Total project cost £10,455	£1,500
<a href="#">ABG1281</a>	Bourne Valley Day Centre for the Elderly – Running costs. Total project cost £7,187.30	£3,593.65
<a href="#">ABG1293</a>	Silver Salisbury Group – Community Outreach (Laverstock, Ford, Longhedge & Old Sarum) Total project cost £2,000	£1,000

**Youth Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1214</a>	The Bridge Youth Project – New Youth Wellbeing Course Total project cost £10,100	£2,500
<a href="#">ABG1270</a>	Winterslow Youth Zone – Youth Club Total project cost £1,500	£500
ABG1303	Laverstock & Ford PC – Bishopdown Farm Youth Club Total project cost £7,750	£3,875

**Delegated Funding:**

No awards were made under delegated funding since the last meeting.

8 **Rural Youth Outreach Project** (*Pages 47 - 48*)

**7.50pm**

The Area Board is asked to earmark £5,000 for year 3 of the Rural Youth Outreach Project, based on the outline list (attached).

9 **Health & Wellbeing Working Group** (*Pages 49 - 58*)

**7.55pm**

The Area Board is asked to endorse the Working Group's new Terms of Reference and note the latest update from the 17 August

meeting (documents attached).

10 **Local Highways and Footpath Improvement Group (LHFIG)  
Update** *(Pages 59 - 80)*

8.00pm

To note the minutes and consider any recommendations for funding arising from the last LHFIG meeting held on 15 August 2023, as detailed in the attached report.

Recommendations for funding:

- 4e – Laverstock & Ford School Crossing Warning Signs – £958.50
- 4f – Winterbourne Bus Stop Clearway - £970.50
- 4g – Pitton & Farley Village Gateway Enhancements - £6969.60
- 4j – Winterbourne NAL Sockets – £2186.25
- 4k – Primrose Lane, Redlynch Signing Improvements - £526.50

**Interlude**

11 **What really matters to you?**

8.15pm

An informal consultative session to discuss how the area board helps communities live well in Southern Wiltshire, channelling its funding and time to the right priorities.

**Close - 9.00pm**



# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Winterbourne Glebe Village Hall, Winterbourne Earls,  
Salisbury, SP4 6HA  
**Date:** 25 May 2023  
**Start Time:** 7.00 pm  
**Finish Time:** 10.00 pm

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Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Clewer, Cllr Zoë Clewer, Cllr Ian McLennan and Cllr Rich Rogers (Chairman)

### **Wiltshire Council Officers**

Karen Linaker – Strategic Engagement & Partnership Manager  
Karlene Jammeh – Area Board Delivery Officer  
Lisa Alexander – Senior Democratic Services Officer  
Parvis Khansari – Director Place (allocated to the Area Board)

### **Partners**

Wiltshire Police – Inspector Tina Osborn


**Total in attendance:** 47

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<b><u>Minute No..</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
116	<p><u>Election of a Chairman</u></p> <p>The Democratic Services opened the meeting and called for nominations for Chairman for 2023/24.</p> <p>It was;</p> <p><b>Resolved</b></p> <p><b>That Councillor Rich Rogers be elected as Chairman of the Southern Wiltshire Area Board for 2023/24.</b></p>
117	<p><u>Election of a Vice-Chairman</u></p> <p style="text-align: center;">Councillor Rich Rogers in the Chair.</p> <p>The Chairman called for nominations for Vice-Chairman for 2023/24.</p> <p>It was;</p> <p><b>Resolved</b></p> <p><b>That Councillor Andy Oliver be elected as Vice-Chairman of the Southern Wiltshire Area Board for 2023/24.</b></p>
118	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone and invited Members to introduce themselves.</p>
119	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Chris Wood, Fire &amp; Rescue</li> </ul>
120	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>That the minutes of the previous meeting held on 23 February 2023, were agreed as a correct record and signed by the Chairman.</b></p>



121	<p><u>Declarations of Interest</u></p> <p>In relation to Item 16, Area Board Funding, the Chairman noted that one of the grant applications (Pitton Community Store) was for a project which would require planning permission and that as three of the Board members were also on the Southern Area Planning Committee, advice on the options available to dual hatted members had been previously circulated for consideration.</p> <p>In relation to Item 16, Area Board Funding – Alderbury Pre-School application, Cllr Richard Britton noted for openness that he had been involved on the fringes of the project, however he felt that this did not constitute a disclosable interest, so remained in the room and took part in the discussion and vote on the item.</p> <p>In relation to Item 16, Area Board Funding – Phoenix Stars application, Cllrs Zoe and Richard Clewer noted that their daughter had previously been a member of the group. Although this did not constitute a disclosable interest they opted not to take part in the discussion or the vote on the application.</p>
122	<p><u>Chairman's Announcements</u></p> <p>The Chairman gave the following updates on outcomes and actions since the last meeting:</p> <p>Thanks were given to Board Members, Officers, Partners and local community volunteers for their part in the work of the Area Board over the last year.</p> <p><b>Cost of Living Update</b>  Wiltshire Council was committed to providing support to individuals and communities in the face of the ongoing cost-of-living crisis and was actively engaged in helping those in need.</p> <p>Financial support was available to those in most need via the Household support fund. With further information and warm packs available through Wiltshire libraries.</p> <p>Further assistance included expanded privileges for concessionary bus pass holders and the delivery of the Holiday Activity and Food (FUEL) program in collaboration with the Department of Education.</p> <p>The Area Board would continue to support communities through initiatives like warm spaces and grants allocation.</p> <p><b>Carbon Neutral Plans</b>  Wiltshire Council had re-affirmed its commitment to become carbon neutral by 2030. Action included funding for home retrofitting, tree planting, and innovative waste management, with a focus on renewable energy, active travel, and electric vehicle infrastructure.</p> <p><b>Area Board Summer Social Event</b></p>

	<p>The Area Board annual report, featured later on the agenda, highlighted achievements over the last 12 months and plans moving forward. The Board planned to host a summer social event at Barry's Field, Winterslow on July 15<sup>th</sup>. All were invited to attend and enjoy various entertainment and presentations showcasing schemes that had received support from the Area Board in recent years.</p> <p>The event would also be an opportunity to gather the thoughts and ideas of those attending, as to how the Area Board could best support its parishes and community groups.</p> <p>There would be a complimentary afternoon cream tea. Anyone wishing to attend was urged to book a place by following the link <a href="#">here</a>, or by clicking on the QR code below:</p> 
123	<p><u>Information Items</u></p> <p>The Area Board noted the information items available in the agenda pack. These included:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council Updates: <ol style="list-style-type: none"> <li>1. Cost of Living</li> <li>2. Independent Visitor Scheme</li> <li>3. Family Help Hubs</li> <li>4. National Numeracy Day</li> </ol> </li> <li>• Healthwatch Wiltshire</li> <li>• BSW Together (Integrated Care System)</li> <li>• Community First</li> <li>• Current consultations: <a href="https://wiltshire.objective.co.uk/portal/">https://wiltshire.objective.co.uk/portal/</a></li> </ul>
124	<p><u>Matters of Community Wide Interest</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Neighbourhood Police Team – Inspector Tina Osborn</u></p> <p>Main points included:</p> <ul style="list-style-type: none"> <li>• Priority areas of work, involving off road motorbike issues, with increased local visibility patrols to reduce levels of antisocial behaviour</li> </ul>

	<ul style="list-style-type: none"> <li>• A reduction in reported burglaries, with an urge to lock sheds and garages as a form of prevention.</li> <li>• Launch of Operation Sceptre to tackle knife crime, working with schools as a visual deterrent.</li> <li>• Following a recent dwelling burglary in Hommington, there had been 2 arrests.</li> </ul> <p><u>Questions</u> We have had Neighbourhood Watch in Coombe Bissett &amp; Homington for many years but have not seen any police patrols through the village in some time. We could have valuable local information to share with the local Police teams. <u>Answer:</u> We are out there; I will make contact with you out of the meeting.</p> <p>The catapult and ball bearing issue had now reached Pitton. <u>Answer:</u> I have been working with Claire Frances we are pitching for a PCSO for the area</p> <p>Wiltshire council had funded and recruited an officer to look at Public Space Protection Orders, the contact for the Officer is: <a href="mailto:clair.francis@wiltshire.gov.uk">clair.francis@wiltshire.gov.uk</a></p> <p>What was the current situation with e-scooter and cannabis issues? <u>Answer:</u> Incidents with e-scooters and e-bikes had dropped off, with little in rural areas. They were considered motor vehicles, so the Police had the power to seize them. We work closely with the Fortitude team, if you are aware of an issue, then feed this back to us – a warrant could be obtained and executed at a property.</p> <p>The traffic data in the agenda supplement was not complete, as some areas were not included, such as that from the Winterbournes CSW group. <u>Answer:</u> Inspector Osborn would feed that back to the relevant Officer for future inclusion.</p>
125	<p><u>Wiltshire Victoria County History Trust Project</u></p> <p>James Holden of the Wiltshire Victoria County History Trust provided information about their new work researching and writing the detailed local history of south east Wiltshire, including villages from Idmiston and Porton in the north to Alderbury and the Grimsteads in the south, moving into the south of the county as research in local history continues.</p> <p>The process uses a standard format and sources list to ensure nothing is missed, including:</p> <ul style="list-style-type: none"> <li>• Landscape, settlement &amp; buildings</li> <li>• Land ownership</li> <li>• Economic history</li> <li>• Social history</li> <li>• Religious history</li> </ul>

	<ul style="list-style-type: none"> <li>• Local government</li> </ul> <p>The project was run by a charitable trust with 18 volumes published to date, with a further two more close to completion. Research was expensive, each volume published was estimated to cost around £150,000.</p> <p>Work on the South East Wiltshire area would include:</p> <ul style="list-style-type: none"> <li>• Whiteparish and Landford complete</li> <li>• Clarendon research under way</li> <li>• Alderbury/Whaddon starting this summer</li> <li>• Then Laverstock/Ford and Winterbournes</li> <li>• Remaining parishes to follow</li> </ul> <p>The volunteers were working across the area and would be in touch with local history groups and residents with local knowledge to gain information. There were also opportunities for volunteering.</p> <p>The Group would welcome hearing from any local charities or other bodies which might contribute towards funding.</p> <p><u>Questions and Comments included:</u></p> <p>What were the target timescales?  <u>Answer:</u> The process was not quick, it would take around 5 years per volume.</p> <p>The Bourne Valley History Society which covered the area of the Winterbournes up to Cholderton, would be involved with the project and welcomed the opportunity to learn how to carry out proper research.</p> <p>There was also a great deal of information stored at the History Centre in Chippenham.  <u>Answer:</u> Yes we are aware of the History Centre.</p> <p>Would you be looking for local people to tell their stories?  <u>Answer:</u> No, our work does not include oral history, its focus is more about peoples knowledge, eg. Things that happened in the second WW.</p> <p>For further information contact James Holden - <a href="mailto:vjholden@gmail.com">vjholden@gmail.com</a></p>
126	<p><u>Environment Showcase</u></p> <p>The Board heard from Alan Maryon-Davis, of Nadder Community Energy and Wiltshire Council's new Woodland Officer, Naomi Styles.</p> <p>Nadder Community Energy was a community benefit society in Tisbury, founded in 2015. The remit covered Nadder Valley and surrounding areas.</p> <p>The Non-profit group was run by volunteer directors and was financially</p>

supported by private investors. A recent project involved solar panels to heat the local swimming pool. The aims included reducing carbon footprints and increased benefits for the community.

**Other Initiatives:**

- Green Drinks
- Nadder Green Fair
- Tisbury Electric Car Club
- Domestic Heat Pump pilot project
- Renewable Heating for Schools feasibility project
- Keeping Warm in Winter project
- Great Big Green Week Eco-energy Trail on Sat 1-4pm on 10 June

For further information, visit the website: <https://www.nadderce.org.uk/>

Questions and comments:

How was the electric car club managed, was there a base with charging points?

Answer: Yes, there were 2 charge points, which were installed after we received funding from the National Lottery.

**Naomi Styles – WC Woodland Officer**

Naomi was part of a new team which formed 6 weeks ago after the council was awarded grant funding. Part of the teams role was to assist people who were looking for funding towards planning to meet climate targets across the country.

**Wiltshire's Woodland cover:**

- For Wiltshire, the target = 435 ha of woodland/yr for the next 30 years
- 1 million trees / an area of woodland the size of Devizes each year.
- Woodland planting 2ha which requires planning permission
- 40% of Wiltshire's landscape is within the AONB, national park or historic sites
- Large-scale tree planting needs to be carefully considered and sensitively introduced

Warden Tree Planting Scheme

The team were recruiting tree wardens across the county to survey existing trees in their area, identify new places to plant trees and local landowners who may be keen to plant. They would also take part in applying for funding for tree, hedgerow and woodland planting in their community.

Questions and comments:

Was there a large connection between the Planning Tree Protection Officers and these Tree Wardens?

Answer: The wardens would be the people in the communities that volunteer to look after their local trees and the Tree Protection Officers were Council staff,

	<p>employed to carry out a different role.</p> <p>If we were looking for land suitable for planting an orchard, would you be the gateway to discussions with the council on using their land?  <u>Answer:</u> Yes, we could assist you with this.</p> <p>In Alderbury 150 trees were felled to create space for more housing. There was great demand in rural areas for land for development. Did you have plans for initiatives regarding policy development to object to the work on the local plan?  <u>Answer:</u> I am fairly new to post, within the council that work is ongoing. We would also be chasing up the areas where developers had promised to plant trees and had not carried it out.</p> <p>It is great to have this team in place at the council, we need the right advice to have the correct trees in the right places. It can be complex and biodiversity net gain was coming in soon. It was a great concept until you look at that metric on small sites. It will be evidence based and variable depending on the site specifics.</p>
127	<p><u>Roundbarrow Nature Reserve</u></p> <p>The Board received a brief update on the new initiative which would provide environmental gain and community benefit.</p> <p>Wiltshire Council was restoring land at Roundbarrow Farm to create a chalk grassland nature reserve and create a new greenway link between Pitton and Firsdawn.</p> <p>A drop-in engagement event was taking place for Wiltshire Council to introduce the project to the local community, this was scheduled for Wednesday 24 May 2023, from 5.45 – 7.15pm at Pitton Village Hall.</p> <p>Information on the need and aims of the project, and expected timescales will be available, along with plans of the route of the proposed new access link, with an opportunity to provide feedback.</p> <p><u>Comments included:</u></p> <p>A community event in Pitton had been well attended, would the comments and feedback from that event be shared through the Board in due course?  <u>Answer:</u> Yes, there were still other ideas for uses for the land which were being formed. The Area Board would like to be involved and urged members of the communities around it to feed in any additional comments.</p> <p>The Councils strategic view considered how best to use the farm, which had been a small dairy. Using it for biodiversity was a better way to use the land which would also help to mitigate a nitrate issue for planning.</p>

### Changes to Landline Telephones

Catherine Cosgrove, BT Senior Manager, gave a presentation on the changes which were due to take place to the UK's telephone network, involving changes to landline services in line with new technology.

The upgrade would need to be carried out by December 2025, when old technology would stop working. Consultation with local communities was assisting with the project as it enabled concerns to be considered and answered.

#### Questions and comments included:

Would the coverage work in rural areas with poor or patchy mobile network coverage?

Answer: We look at each scenario to establish what was needed to make the system work. No one would be cut off or migrate unless a suitable replacement product was available.

Was there fibre to the cabinet in this area?

Answer: Not everyone has fibre, it depends where you live.

When would fibre be rolled out?

Answer: The majority of communities had it now, there were pockets around the country which were harder to reach.

What level of cost to individuals was involved, as many people cannot afford additional products or packages?

Answer: With the basic phone service to phone service there was no extra charge. Other bundles would be on offer to meet people's needs, with special call bundles for people who cannot afford it.

Would my old fashioned handset work in a power cut if I plug it in?

Answer: There was an option to plug it into the Broadband router, we will also give out battery back-ups to people that need them. Most vulnerable customers would have the ability to make an emergency call.

How long will battery last?

Answer: One service – had enough time to call family members another service had 8 hours on a mobile device, it would depend on the service package in place.

Would all phone systems work on the switch over, as I had difficulty with one of the two systems I had in my home after switching to fibre?

Answer: A great deal of testing had taken place on lots of different phone systems. There was a small volume of phones that would not work, due to the old technology. If this occurred, we would advise on alternative options.

129	<p><u>Area Board End of Year Report</u></p> <p>Karen Linaker, Strategic Engagement and Partnerships Manager presented the Area Board end of year report which was available in the agenda pack.</p> <p>The report set out where funding had been allocated and details of the projects which had been helped across the community area, as well as the Board’s local priorities and work undertaken for each priority area.</p> <p>The Board noted its priorities over the last year and considered whether work would continue further across those workstreams or whether some of those priority areas needed to be updated to reflect the current needs of the community area.</p> <p><u>Silver Salisbury Update – Irene Kohler</u></p> <p>The aim of the Silver Salisbury project was to reduce social isolation by promoting activities where older people were warmly welcomed.</p> <p>The group carried out a recent survey in Downton to gain feedback which identified key areas which acted as barriers in older people taking part in activities, such as availability of transport, venues needing to be local, cost and concerns over whether older people would be welcome.</p> <p>In addition to a regular newsletter, the Autumn Program of events and activities brochure was printed and distributed to over 5000 people in total, 500 of those in the Downton area.</p> <p>Note: Cllr Andy Oliver left the meeting at the end of this item and did not take part in the remaining items on the agenda.</p>
130	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board note the minutes and consider any recommendations for funding arising from the last LHFIG meeting held on 10 May 2023, as detailed in the report attached to the agenda.</p> <p>It was;</p> <p><b>Resolved</b></p> <p><b>To approve the funding recommendations for the following LHFIG schemes:</b></p> <ul style="list-style-type: none"> <li>• <b>4b – A30 Firsdawn Speed Limit Assessment – £1,450</b></li> <li>• <b>4e – The Portway Dropped Kerbs and Pedestrian Crossing Warning Signs – £4,020</b></li> </ul>



### Area Board Funding

The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.

### **Community Area Grants**

#### Alderbury Preschool – New Building, requested £2520.97

The Applicant Donna Clay spoke in support of the project.

It was explained that the requested amount had been reduced (from £5000 to £2520.97) since initially applying due to the project now being broken down into separate phases, with phase 1 involving internal resources and phase 2 garden resources.

Cllr Britton moved the motion to support the grant to the full amount. This was seconded by Cllr R Clewer.

It was;

#### **Resolved**

**Alderbury Preschool was awarded £2520.97 towards the New Building project.**

**Reason – *The application met the Community Area Grants Criteria 2023/24***

#### East Grimstead Reading Room, Courtyard Refurbishment project, requested £3,000

The Applicant Nel Beale spoke in support of the project.

It was clarified that not all of the other funding avenues had been approved.

The Board discussed whether the project would result in great improvement in use of the outside space.

The Board also queried the lack of definitive information or a plan for future use.

The reasons for the work and clarity on what specifically was unsafe about the area were sought. It was stated that the tarmac had deteriorated and needed repair to create a level area. This led to questions around whether the work was considered maintenance rather than a project to create wider use.

The Board suggested that the application be deferred to allow time for the applicant to produce a more specific proposal including the planned activities which would be possible once the work had been carried out.

Cllr Rogers moved the motion of deferral. This was seconded by Cllr Z Clewer.

It was;

**Resolved**

**The application from East Grimstead Reading Room was deferred until a future meeting.**

**Reason – To allow time for the applicant to reconfigure the project to include further details on how the redeveloped area would be used.**

Pitton Community Store Ltd, the Community Shop project, requested £5,000

The Applicant Brian Cudby spoke in support of the project.

The Board raised queries relating to the requirement for planning permission, and whether the project was at the right stage to be considered for funding.

Clarity on the reason for the previous shop to cease trading were provided.

Cllr Rogers moved the motion of refusal due to the absence of confirmed planning permission. This was seconded by Cllr R Clewer.

It was;

**Resolved**

**The application from Pitton Community Store Ltd was refused.**

**Reason – The project had not yet been granted Planning Permission.**

Phoenix Stars, Old Sarum Gym project, requested £5,000

The Applicant Jane Usher spoke in support of the project.

Clarification on proposals for fundraising was provided. The Board suggested the applicant approach the parish council for a contribution towards the project. The clerk who was present at the meeting confirmed that funding was available through the parish council.

Cllr McLennan moved the motion of £4,000 with the suggestion that the applicant apply for the remaining balance to Laverstock & Ford PC.

Cllr's R and Z Clewer did not take part in the discussion or the vote on this application.

It was;

**Resolved**

**Phoenix Stars was awarded £4000 towards Equipment for the Old Sarum Gym project.**

**Reason – The application met the Community Area Grants Criteria 2023/24**

River Bourne Community Farm CIC, Improved toilet and wash facilities, requested £5,000

The Applicant Sarah Jane Hancock spoke in support of the project.

The Board sought clarity on why the applicant had also applied to the Salisbury Area Board for £2,500. It was explained that the farm was within the Southern Wiltshire Community Area but was widely used by the residents of Salisbury Community Area.

Confirmation on the preservation of the existing compost toilet facilities was given. The new toilet facilities would be in addition to what was already in place.

Cllr R Clewer moved the motion to award the full amount. This was seconded by Cllr Rogers.

It was;

**Resolved**

**River Bourne Community Farm CIC was awarded £5000 towards the Improved toilet and wash facilities.**

***Reason – The application met the Community Area Grants Criteria 2023/24***

Winterbourne Cricket Club, Equipment uplift, requested £1,967.69

The Applicant Cledwyn Davies spoke in support of the project.

Clarity on previous other funding awards was provided.

Cllr R Clewer moved the motion to award the full amount. This was seconded by Cllr Z Clewer.

It was;

**Resolved**

**Winterbourne Cricket Club was awarded £1967.69 towards the Equipment uplift project.**

***Reason – The application met the Community Area Grants Criteria 2023/24***

Old Sarum & Longhedge CIO, LED light installation project, requested £2,500

The Applicant Nina Cope spoke in support of the project.

Information on other funding applications was provided, with confirmation that the parish council would consider a funding bid at its next meeting in June.

The Board agreed that a funding award should be conditional on the Applicant approaching the PC for a financial contribution.

Cllr McLennan moved the motion to award the full amount with the condition linked to the success of a bid to the PC. This was seconded by Cllr Rogers.

It was;

**Resolved**

**Old Sarum & Longhedge CIO was awarded £2500 towards the LED light installation project**

**Reason – *The application met the Community Area Grants Criteria 2023/24***

**Older & Vulnerable Adults Grants:**

The Winterslow Friendship Day Centre, Homecooked meals for elderly project, requested £3,000.

The Applicant Henrietta Alderman spoke in support of the project.

It was confirmed that the applicant had approached the Parish Council for funding and that they would be contributing towards the rent. The church had not yet been approached.

Cllr R Clewer moved the motion to award in full. This was seconded by Cllr Z Clewer.

It was;

**Resolved**

**The Winterslow Friendship Day Centre was awarded £3000 towards the Homecooked meals for elderly project.**

**Reason – *The application met the Community Area Grants Criteria 2023/24***

**Young People Grants:**

Buzz Action Foundation CIO, Nomansland, Landford & Hampworth Youth Club project, requested £3,000.

The Applicant Jonathan Russell spoke in support of the project.

Cllr R Clewer moved the motion to award in full. This was seconded by Cllr Z Clewer.

It was;

**Resolved**

**Buzz Action Foundation CIO was awarded £3000 towards the Nomansland, Landford & Hampworth Youth Club project.**

**Reason – *The application met the Community Area Grants Criteria 2023/24***

Alderbury Parish Council, Circus Skills pop up project, requested £500.

The Applicant Elaine Hartford spoke in support of the project.

Cllr Britton moved the motion to award in full. This was seconded by Cllr Rogers.

	<p>It was;</p> <p><b><u>Resolved</u></b>  <b>Alderbury Parish Council was awarded £500 towards Circus Skills pop up project.</b>  <b><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24</i></b></p> <p>Useful Information links: <a href="#">Area Board Grants</a> &amp; <a href="#">Grants Criteria</a></p>
132	<p><u>Outside Bodies &amp; Working Groups</u></p> <p>The Area Board considered the report attached to the agenda.</p> <p>It was;</p> <p><b>Resolved:</b></p> <p><b>That Southern Wiltshire Area Board:</b></p> <ul style="list-style-type: none"> <li>a. <b>Appoints named Members as Lead representatives to Outside Bodies any Non-Priority Working Groups &amp; the LHFIG, as set out at Appendix A;</b></li> <li>b. <b>Notes the LHFIG Terms of Reference as set out in Appendix B.</b></li> </ul>
133	<p><u>Close</u></p>

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## Help us make a difference to health and care in Wiltshire

We are looking for new volunteers to help us listen to people's experiences of health and social care services in the county.

Whether you want to gain valuable work experience, help improve care in your community or learn new skills, there are lots of ways you can join us to make a real difference.

Around 20 volunteers currently offer their time to help us reach out to communities across Wiltshire. They are part of a network of more than 5,000 people who are involved with Healthwatch across England. The work at each local Healthwatch contributes to work at Healthwatch England in its mission to ensure that people are at the heart of care.

### Why volunteer with us?

- Make a difference to your community by giving people the chance to speak up about health and social care.
- Make new friends and get out and about across Wiltshire as part of the Healthwatch team.
- Develop new skills and confidence.
- Choose a role to suit you and do as much or as little as you like.

### What can I do as a volunteer?

- Our **ambassadors** visit groups and attend meetings and events to talk about us and collect feedback. They also help us with projects, carry out research and review documents.
- Our **Enter and View Authorised Representatives** visit services to see and hear first hand how they are run.

[Young Healthwatch Wiltshire](#) is also open to anyone aged 14-25 who wants to make a difference to their community and has an



interest in the rights and wellbeing of young people.

Our recruitment drive comes as we welcome our new Volunteering and Partnerships Lead, **Kate Barber**.

Kate said: "Our volunteers are our ambassadors and they are at the heart of everything we do. Without them it simply wouldn't be possible to reach out to people across Wiltshire."

"If you're thinking of volunteering, we'd love to hear from you. Whether you have an hour or two to spare or are looking to make a more regular commitment, we will be able to find a role to suit you."

Find out more about volunteering on our website at: [healthwatchwiltshire.co.uk/volunteer](https://healthwatchwiltshire.co.uk/volunteer)

If you're not able to volunteer, you can still make a difference by sharing your experiences of services with us. Fill in our form at: [healthwatchwiltshire.co.uk/have-your-say](https://healthwatchwiltshire.co.uk/have-your-say) or call 01225 434218.





## Save the date: Community First AGM

The Community First Annual General Meeting (AGM) and Awards Celebration will take place on Wednesday 11<sup>th</sup> October (5.30-7.30pm) at Devizes Town Hall. Invitations for the AGM will be sent by email in the next few weeks.

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## Building Bridges Programme impact report

The first phase of the Building Bridges programme has now come to an end. Managing partner Community First and key programme partners involved in the delivery of the programme have created an impact report with a summary of programme achievements (including with harder-to-reach groups), outcomes and success stories.

The impact report can be viewed/downloaded via our website:

<https://www.communityfirst.org.uk/wp-content/uploads/2023/07/Building-Bridges-Programme-Impact-Report-Final-Version.pdf>

A copy of the impact report is also included with this briefing document. Please feel free to circulate the report amongst your colleagues and networks and help us celebrate the amazing achievements of Building Bridges as we move into the next phase of programme delivery with funding from the UK Shared Prosperity Fund.

We are currently in the process of updating the Building Bridges website to include an online referral form. Please see below for more information about programme delivery and who is currently eligible for support in Wiltshire and Swindon.

### Wiltshire

The Building Bridges programme will continue to support people aged 16-65 in Wiltshire who have significant barriers and challenges to move towards education and employment.

### Swindon

Inspire Swindon offers personalised support to young people who live in Swindon and who are also in one (or more) of the following groups:

- 15-18 years old who are at risk of becoming NEET (Not in Employment Education or Training).
- 15-18 years old who are NEET.
- 15-18 years old who are engaging with Swindon Youth Justice Service.
- 15-18 years old who are Care Experienced.
- 15-18 years old with an Education, Health & Care Plan.

We are in discussion with other funders to try to establish a programme to support people aged over 19 in Swindon and will give further details of this as soon as we can.

To make a referral (or self-referral) please contact the Building Bridges Lead Team (Community First) by email: [hello@buildingbridgessw.org.uk](mailto:hello@buildingbridgessw.org.uk) or telephone: 01380 732821. Individuals aged over 19 years who live in Swindon can also register their details for a potential future programme.

## Building Bridges multiplies maths life skills

Did you know that 49% of adults of working age have the maths skills of a primary-aged child and 78% are working at below a Level 2 (GCSE C/4) grade? Maths anxiety is one of the reasons why many people avoid revisiting their maths. They may shy away from talking about their maths skills due to a bad experience in school or feel that they are ‘not a maths person.’

Multiply is a new government-funded programme to help adults improve their numeracy skills.

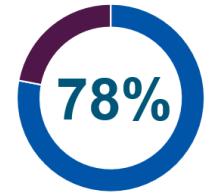
People aged 19 and over that don’t have maths GCSE at grade C (or equivalent), can access free courses through Multiply to build their confidence with numbers and perhaps gain a qualification.

All Building Bridges Support Workers have been trained and qualified as National Numeracy Champions via a CPD-accredited programme. This gives them the knowledge and understanding needed to support adults who have low confidence with Numeracy so that individuals, children, parents, and families in the community can develop positive attitudes towards maths learning.

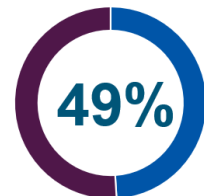
Some Maths Life skills that may be supported include:

- Money, savings, debts and benefits
- Using public transport or learning to drive
- Income and household budgeting
- Shopping for less
- Saving energy and money on bills
- Childcare costs

The Building Bridges Programme is working in partnership with Wiltshire Council to deliver life skills, maths learning and support individuals to gain accredited qualifications to help improve their confidence and chances of education, employment or job prospects and security.



of adults are working below level 2 (GCSE grade 4/C)



of adults have the numeracy skills expected of children at primary school



## Youth Action Wiltshire - Summer activity programme

We have created an exciting programme of summer activities for young carers and people facing challenges in their lives. The free-to-access activities are offered by Community first (Youth Action Wiltshire) during school holidays with the aim of offering respite and opportunities for young people to make friends and access support from our specialist team of trained youth workers.

The Splash summer programme is available online: <https://www.communityfirst.org.uk/yaw/splash/> and a copy of the young carers summer programme is included with this briefing pack.

Activities planned for this summer include:

- Sport and swim: a mix of sports ending with exclusive use of swimming pool facilities and inflatable obstacle course.
- Cookery: a day at Oxenwood preparing a variety of nutritional affordable easy to make meal options.
- Let's paint (art project): A two-day project painting a young people designed mural in an underpass in Salisbury.
- Climbing and paddleboarding: Climbing wall and paddleboard experience.
- Farm days: spending a day at a local farm taking care of the animals.
- Water sports: kayaking, canoeing and paddleboarding at Oxenwood.

In addition to free-to-access group activities, Community First also offers free transport for young people to and from the various locations where activities are delivered. This includes our dedicated Outdoor Education Centre at Oxenwood.

Our activity programmes offer adventure, opportunity and friendship to hundreds of young carers, young victims of crime and young people facing challenges in their lives. We are looking forward to an exciting summer of fun with the young people we support.

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## Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For more information about Community Insurance, please visit: [www.communityfirst.org.uk/insurance](http://www.communityfirst.org.uk/insurance)

Copies of our Community Insurance leaflet for local councils and village halls and community buildings are included with this briefing document.

For a free, no obligation quote:

Email: [communityinsurance@communityfirst.org.uk](mailto:communityinsurance@communityfirst.org.uk) or telephone 01380 732809.

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**Briefing prepared by:**

Ellie Ewing

Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)



## **Update for Wiltshire Area Boards**

August 2023

### **BSW ICB celebrates first anniversary**

BSW ICB has celebrated its first twelve months of working to improve health and wellbeing outcomes for local people. There have been numerous examples of joint working, from tackling winter pressures, to helping people get home from hospital more quickly. Other achievements include:

#### **[New state of the art health centre in Devizes](#)**

Opened in February, it's one of the first integrated health care centres in the region. The centre offers local residents a wide range of health and wellbeing services under one roof and provides primary care services, such as those traditionally found in GP practices, along with hospital outpatient services, physiotherapy, audiology, blood tests, and mental health support. It is a leading NHS net zero building with an energy EPC rating of A+, which utilises green technology, such as heat pumps and solar panels, to generate electricity and heat to serve the building.

#### **[Integrated Care Strategy sets out health and care ambitions for BSW](#)**

The strategy sets out BSW Together's ambition as partners working across the health, social care, voluntary and other sectors to support the people of BSW to live happier and healthier for longer.

#### **[Acute Health Alliance](#)**

NHS England announced its new Provider Collaborative Innovators scheme earlier this year. BSW AHA is the only collaborative from the South West to form the first wave of innovators, working closely together to tackle local challenges, improve patient outcomes, and enhance resilience.



## Wiltshire Local Plan Review – Chair’s Announcements

### **ANNOUNCEMENT FOR AREA BOARDS TAKING PLACE BEFORE CONSULTATION EVENTS BEGIN**

The consultation for the Wiltshire Local Plan will be held from Wednesday 27 September until Wednesday 22 November, with in-person and an online event being held across the county to enable people to find out more and have their say.

The council is holding 16 drop-in events at libraries and leisure centres around Wiltshire between Monday 2 October and Wednesday 18 October along with a live webinar-style event on Thursday 10 October on Microsoft Teams.

The in-person events are informal drop-in sessions where people can meet officers and find out more about the Local Plan and how to respond to the consultation. There is no need to book for the in-person events, anyone can just turn up and speak to officers. The online session will feature a presentation, followed by an opportunity to ask questions; people should sign up for the online event beforehand on the council website and are encouraged to submit questions in advance.

The Local Plan sets out the vision and framework for housing, infrastructure and land for employment growth for the next 15 years. Once adopted, all planning applications will be determined against the plan, making it the most important place-shaping document for Wiltshire.

The full schedule of events will be included in the minutes of this meeting. To find out more and to sign up for the online event, people should go to [www.wiltshire.gov.uk/local-plan](http://www.wiltshire.gov.uk/local-plan)

Town	Closest event for residents of...	Date	Time	Location
Amesbury	Amesbury, Bulford, Durrington, Great Wishford, Porton, Shrewton, Tilshead and The Winterbournes	Monday 2 October	3pm-7pm	Amesbury Library, Smithfield Street, Amesbury SP4 7AL
Bradford on Avon	Bradford on Avon, Holt, Westwood and Winsley	Monday 2 October	3pm-7pm	Bradford on Avon Library, Bridge Street, Bradford on Avon BA15 1BY
Chippenham	Chippenham, Christian Malford, Hullavington, Kington St Michael, Sutton Benger and Yatton Keynell	Tuesday 3 October	3pm-7pm	Olympiad Leisure Centre, Sadlers Mead, Chippenham SN15 3PA
Melksham	Melksham, Atworth, Bowerhill, Seend, Semington, Shaw and Whitley and Steeple Ashton	Wednesday 4 October	3pm-7pm	Melksham Community Campus, Market Place, Melksham SN12 6ES

Tisbury and Mere	Tisbury, Mere, Fovant, Hindon and Ludwell	Wednesday 4 October	3pm-7pm	The Nadder Centre, Weaveland Road, Tisbury SP3 6HJ
Devizes	Devizes, Bromham, Market Lavington, Potterne, Rowde, Urchfont, West Lavington, Littleton Pannell and Worton	Thursday 5 October	3pm-7pm	Devizes Library, Sheep Street, Devizes SN10 1DL
Marlborough	Marlborough, Aldbourne, Baydon, Broad Hinton, Ramsbury, Pewsey, Burbage, Great Bedwyn, Shalbourne and Upavon	Monday 9 October	3pm-7pm	Marlborough Library, 91 High Street, Marlborough SN8 1HD
Malmesbury	Malmesbury, Ashton Keynes, Crudwell, Great Somerford, Oaksey and Sherston	Monday 9 October	3pm-7pm	Malmesbury Library, 24 Cross Hayes Lane, Malmesbury SN16 9BG
General information webinar	Online webinar covering all of Wiltshire	Tuesday 10 October	6.30pm-8pm	Online
Corsham	Corsham, Box, Colerne and Rudloe	Wednesday 11 October	3pm-7pm	Springfield Community Campus, Beechfield Road, Corsham SN13 9DN
Royal Wootton Bassett	Royal Wootton Bassett, Cricklade, Lyneham and Purton	Wednesday 11 October	3pm-7pm	Royal Wootton Bassett library, 11 Borough Fields, Royal Wootton Bassett SN4 7AX
Trowbridge	Trowbridge, Hilperton, North Bradley and Southwick	Thursday 12 October	3pm-7pm	Atrium, County Hall, Bythesea Road, Trowbridge BA14 8JN
Calne	Calne, Derry Hill and Studley	Monday 16 October	3pm-7pm	Calne Library, The Strand, Calne SN11 0JU
Westbury	Westbury, Dilton Marsh and Bratton	Monday 16 October	4.30pm-8.30pm	Leighton Recreation Centre, Wellhead Lane, Westbury BA13 3PT
Salisbury	Salisbury, Alderbury, Broad Chalke, Coombe Bissett, Dinton,	Tuesday 17 October	3pm-7pm	Salisbury Library, Market Walk, Salisbury SP1 1BL



	Downton, Laverstock and Ford, Morgan's Vale, Woodfalls, Pitton, Whiteparish, Wilton and Winterslows			
Tidworth and Ludgershall	Tidworth, Ludgershall, Collingbourne Ducis and Netheravon	Wednesday 18 October	3pm-7pm	Tidworth Leisure Centre, Nadder Road, Tidworth SP9 7QN
Warminster	Warminster, Chapmanslade, Codford, Corsley, Heytesbury and Sutton Veny	Wednesday 18 October	3pm-7pm	Warminster Sports Centre, Woodcock Road, Warminster BA12 9DQ



WILTSHIRE POLICE



# Road Safety update – Southern Wiltshire Area Board Tuesday September 2023



Agenda Item 6

Page 29

# • Road Safety Campaign 2023

**STAY ALIVE**  
**GET TO KNOW THE FATAL 5**

- 1 CARELESS DRIVING**
- 2 DRINK/DRUG DRIVING**
- 3 NOT WEARING A SEATBELT**
- 4 DISTRACTED**  
using a mobile phone while driving
- 5 SPEEDING**

**#KEEPINGWILTSHIRESAFE** **#FATAL5**

Wiltshire and Swindon  
**ROAD SAFETY**  
PARTNERSHIP

Narrative.....

- Increase in number for those killed and seriously injured on our roads
- The Serious Collision Investigation Team (SCIT) has already been called out to 19 of the most serious road traffic collisions since January (where injuries sustained are the most serious) – compared to 20 incidents for the entirety of last year.

For information visit:

[Road safety campaign 2023 | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)

# • Community Road Safety Team

- Community Safety Initiatives
- Work with Wiltshire Council and Dorset & Wiltshire Fire & Rescue Service (DWFRS) on road safety matters
  - Safe Drive Stay Alive with DWFRS
  - Car seat checks with Wiltshire Council
  - Op Close Pass-2 wheels



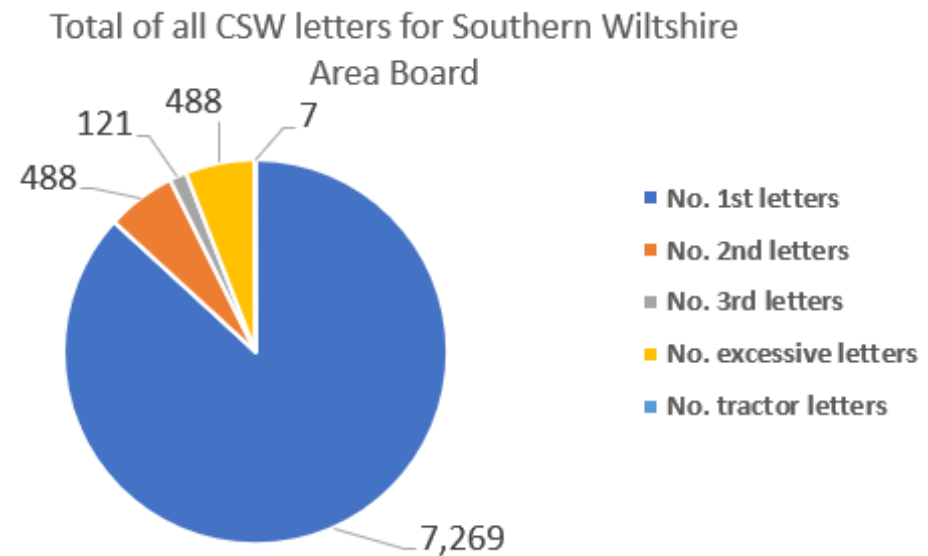
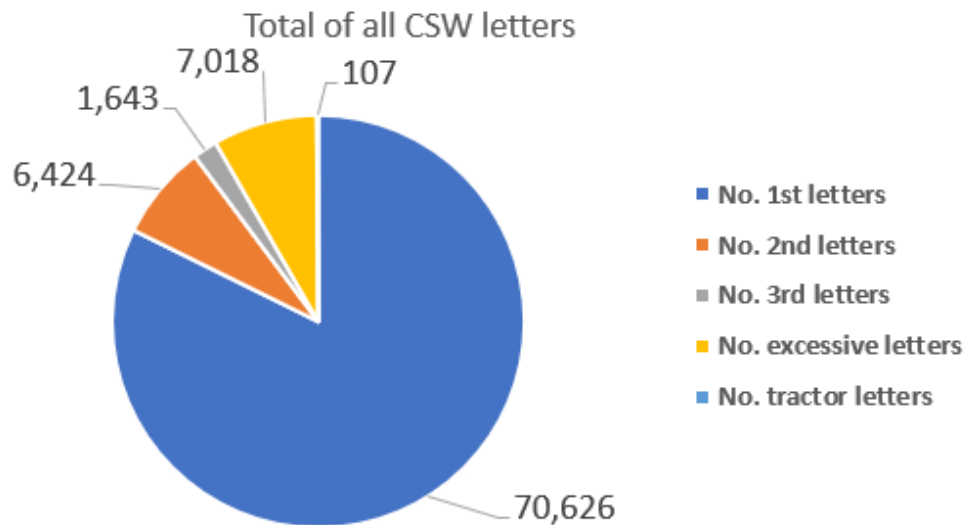
- RS campaign 2023
- CSW letters
- Visible presence
- Police Cadets

- Project Zero days
- CRST days of action
- Support to Tramline Op
- Community Roads Safety and Speed Enforcement Officers
- Speed awareness courses, fine & points and court action

- Empowerment to communities to deliver Community Speed Watch (CSW)
- CSW letters
- Visible presence
- Op Close Pass - Equine

# • CSW Southern area - Data since July 2020 to 29 August 2023

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Alderbury	1526	216	69	126	0	1937	188	8.6%
Allington South & Boscombe	3596	275	80	181	2	4134	297	4.3%
Coombe Bissett	1461	119	41	284	3	1908	218	6.6%
Firsdawn	132	28	4	5	0	169	32	4.7%
Odstock	78	8	3	2	0	91	70	1.2%
Pitton and Farley	13	5	0	0	0	18	10	3.6%
Redlynch	628	46	9	42	0	725	54	6.0%
Whiteparish	573	37	7	77	0	694	122	4.2%
Grand Total	8007	734	213	717	5	9676	991	5.5%
Grand Total	7,269	488	121	488	7	8,373	1,128	3.8%



# • Traffic surveys – Southern Wiltshire since October 2020

## Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Allington - C81 Pewsey Road	No further action	21/11/2021	40	42.6	Amesbury	Southern Wiltshire
Amesbury Main Road	No further action	04/02/2023	30	34.8	Amesbury	Southern Wiltshire
Britford - A338 High Road (South of Lower Road)	No further action	04/02/2023	60	52.8	Salisbury	Southern Wiltshire
Britford - A338 High Road	Speed education	04/02/2023	30	36.7	Salisbury	Southern Wiltshire
Britford - A338 High Road north of Lower Road	Speed education	04/02/2023	30	38.1	Salisbury	Southern Wiltshire
Farley	Speed education	21/11/2021	30	35.7	Salisbury	Southern Wiltshire
Kilmington - New road	No further action	11/06/2022	40	44.83	Warminster	Southern Wiltshire
Longhedge - A345	No further action	14/10/2020	40	39.1	Salisbury	Southern Wiltshire
Lover C327 Vicarage Road	No further action	04/07/2023	30	24.7	Salisbury	Southern Wiltshire
Lover - C327 Vicarage Road	No further action	12/06/2023	30	26.7	Salisbury	Southern Wiltshire
Lover - C327 Whiteshoot Hill (East Bound)	No further action	04/02/2023	30	26.1	Salisbury	Southern Wiltshire
Lover - Whiteshoot Hill (west bound)	Speed education	04/02/2023	30	39	Salisbury	Southern Wiltshire
Old Sarum - A345 Longhedge	No further action	02/11/2020	40	45.5	Salisbury	Southern Wiltshire
Pitton	No further action	21/11/2021	30	32.7	Salisbury	Southern Wiltshire
Pitton - C321 White Hill East Side of Pitton	No further action	04/02/2023	30	27.1	Salisbury	Southern Wiltshire
Pitton - C321 Whiteway (West side of Pitton)	Speed education	04/02/2023	30	39.4	Salisbury	Southern Wiltshire
Redlynch	No further action	23/01/2022	30	33.03	Salisbury	Southern Wiltshire
Redlynch	Speed education	11/06/2022	30	35.87	Salisbury	Southern Wiltshire
Redlynch - Grove Lane	Speed education	11/06/2022	30	35.87	Salisbury	Southern Wiltshire
Redlynch - Grove Lane	No further action	11/06/2022	30	35.87	Salisbury	Southern Wiltshire
Redlynch - The Ridge	Speed education	23/01/2022	30	37.78	Salisbury	Southern Wiltshire
Salisbury - Ford	Speed education	02/11/2020	30	36.5	Salisbury	Southern Wiltshire
Tisbury - Vicarage Road	No further action	02/11/2020	20	23	Warminster	Southern Wiltshire
Whiteparish A27 - Brickworth Road	Speed education	04/07/2023	30	37.3	Salisbury	Southern Wiltshire
Winterbourne Gunner - Down Barn Road	No further action	24/01/2022	60	40.32	Amesbury	Southern Wiltshire
Woodfalls - B3080 The Ridge	Speed education	23/01/2022	30	37.78	Salisbury	Southern Wiltshire
Woodfalls - B3080 The Ridge (South of Lodge C)	No further action	23/01/2022	30	33.03	Salisbury	Southern Wiltshire

# Community Road Safety Officers

CRSO's

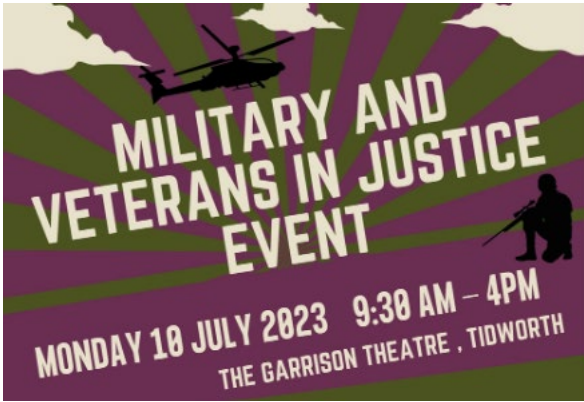
Your officer is Charlotte Sartin



# • CRSO's

## Recent events

Tier 1  
National Roads Partnership Calendar 2022-2023



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# 4 July

**Commercial Vehicle Week**  
CDG, Insecure Loads, HGVs, Clandestine Entry & WRRR  
11th July - 24th July Comms  
18th July - 24th July Enforcement

# 5 August

**Drug Driving Week**  
15th Aug - 28th Aug Comms  
22nd Aug - 28th Aug Enforcement



- Officer training in:
- Intoxilyzer
  - Speed gun training

## Upcoming events

Tier 1  
National Roads Partnership Calendar 2022-2023

# 6 September

**Vulnerable Road Users**  
12th Sep - 25th Sep Comms  
19th Sep - 25th Sep Enforcement

Project Edward  
19th - 23rd Sep

#ProjectEDWARD  
Every Day Without A Road Death

# • Wider work recently



**Wilts Specialist Ops** @WiltsSpecOps · 18 Aug

#RPU using the unmarked lorry again on OpTramline 2x camper drivers stopped using their phones to communicate to each other on the M4. No crockery harmed in the issuing of papers to these unhappy campers #Fatal5



**Wilts Specialist Ops** @WiltsSpecOps · 2 Jul

#RPU with one arrested following recorded speed of 76 in a 50mph limit that lead to possession of cannabis and discovery of illegal entry to the UK. The driver confirmed they entered the UK in the back of a lorry and had no permission to be here. #Arrested #Fatal5



763 32.5K



**Wiltshire Specials** @wiltspolicesc · Aug 19

#SRSU couple of units out today on Road Safety around #Wiltshire various offences dealt with, speeding, seatbelts #fatal5 window tints, missing number plates, and finishing off with an RTC Bike v Car #RoadSafety



2 40 1,228



**Wiltshire Specials** @wiltspolicesc · Aug 24

#SRSU Specials Road Safety! Team out on the A303 today, 1 offences

- 7 x Mobile Phone
- 1 x Speeding (93mph)
- 1 x Seatbelt
- 3 x VDRS (Tyres)
- 2 x No Insurance (Seized)
- 2 x HORT (Insurance)
- 2 x No Tax reported to #DVLA

#fatal5



4 6 75 4,781



**Wiltshire Specials** @wiltspolicesc · Aug 13  
#RoadSafety @pwilkinson\_pcc @wiltspoliceCC



**Wiltshire Specials** @wiltspolicesc · Aug 24  
#SRSU team continued to support @trowbridgeCPT this week on #RoadSafety

Checks on Canal Road, Woodmarsh, Frome Road and Bradley Road leading to 6 x drivers reported for excess speed, 1 x reported for mobile phone offence #fatal5 #NoExcuses



16 658

# Community Speed Enforcement Officers

CSEO's



# • CSEO – Dashboard

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

5,466.00  
Sum of Speed awareness...

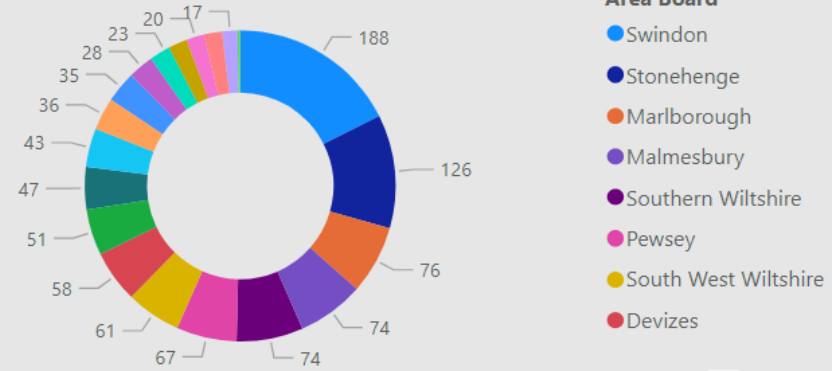
717.00  
Sum of Fine & Points

73.00  
Sum of Court

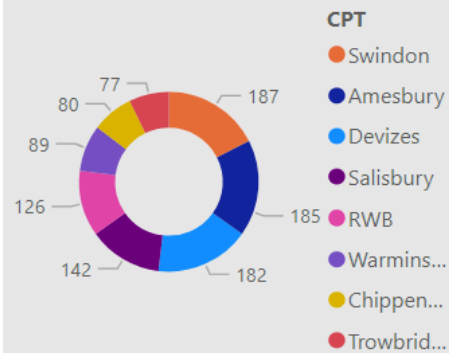
481  
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Operation Wolf - Salisbury - 29/6/2022	2022	June	149.00	22.00	3.00	Salisbury	Salisbury
Wilton - The Avenue	2023	August	100.00	30.00	4.00	Salisbury	South West Wiltshire
Tilshead	2022	December	93.00	7.00	1.00	Amesbury	Stonehenge
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Coombe Bissett - Deegan House	2023	July	71.00	9.00	0.00	Salisbury	Southern Wiltshire
Wilton - The Avenue	2022	December	65.00	19.00	8.00	Salisbury	South West Wiltshire
Coombe Bissett - Deegan House	2023	June	64.00	8.00	0.00	Salisbury	Southern Wiltshire
Collingbourne Kingston	2022	December	62.00	9.00	0.00	Amesbury	Tidworth
Sutton Benger - B4069 No. 2 Box Cottage	2023	June	61.00	3.00	0.00	Chippenham	Chippenham
Ogbourne St Andrew	2023	April	60.00	4.00	0.00	Devizes	Marlborough
Tilshead	2022	November	58.00	6.00	1.00	Amesbury	Stonehenge
Shaw and Whitley (Shaw Hill)	2022	December	55.00	9.00	0.00	Trowbridge	Melksham
Enford - Old Vicarage	2023	August	54.00	5.00	0.00	Amesbury	Pewsey
Cholderton	2023	March	53.00	3.00	1.00	Amesbury	Stonehenge
Cholderton - Church Close	2023	April	51.00	1.00	0.00	Amesbury	Stonehenge
Harnham - Portland Avenue	2023	August	51.00	8.00	0.00	Salisbury	Salisbury
<b>Total</b>			<b>5,466.00</b>	<b>717.00</b>	<b>73.00</b>		

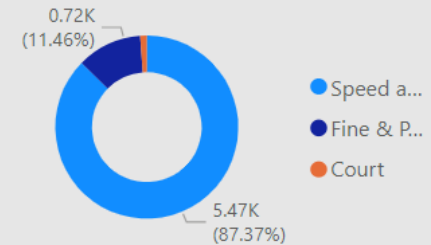
Activity by Area Board



Activity by CPT



Outcomes



# • CSEO – Southern Wiltshire Area Board results

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

446.00  
Sum of Speed awareness...

49.00  
Sum of Fine & Points

6.00  
Sum of Court

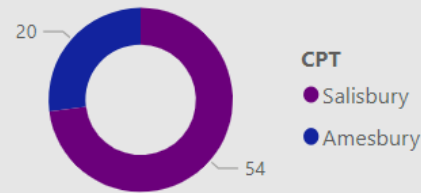
28  
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Coombe Bissett - Deegan House	2023	July	71.00	9.00	0.00	Salisbury	Southern Wiltshir
Coombe Bissett - Deegan House	2023	June	64.00	8.00	0.00	Salisbury	Southern Wiltshir
Coombe Bissett - Deegan House	2023	April	36.00	4.00	3.00	Salisbury	Southern Wiltshir
Alderbury - Lights Lane	2023	August	31.00	7.00	0.00	Salisbury	Southern Wiltshir
Coombe Bissett - Deegan House	2023	May	30.00	4.00	1.00	Salisbury	Southern Wiltshir
Whiteparish - Meadow Court	2023	August	29.00	2.00	1.00	Salisbury	Southern Wiltshir
Coombe Bissett - Deegan House	2023	August	27.00	5.00	0.00	Salisbury	Southern Wiltshir
Whiteparish - Meadow Court	2023	June	20.00	0.00	1.00	Salisbury	Southern Wiltshir
Allington and Boscombe Social Club	2023	March	19.00	0.00	0.00	Amesbury	Southern Wiltshir
Allington Track	2022	December	15.00	2.00	0.00	Amesbury	Southern Wiltshir
Allington and Boscombe Social Club	2023	January	14.00	1.00	0.00	Amesbury	Southern Wiltshir
Allington and Boscombe Social Club	2023	April	12.00	0.00	0.00	Amesbury	Southern Wiltshir
Redlynch - St Birinus Close	2023	January	12.00	2.00	0.00	Salisbury	Southern Wiltshir
Redlynch - St Birinus	2023	August	10.00	3.00	0.00	Salisbury	Southern Wiltshir
<b>Total</b>			<b>446.00</b>	<b>49.00</b>	<b>6.00</b>		

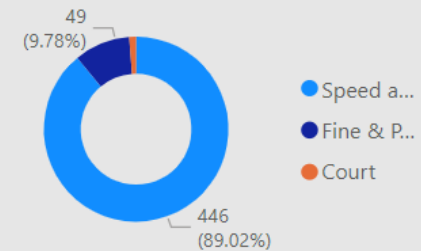
### Activity by Area Board



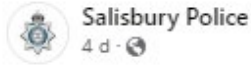
### Activity by CPT



### Outcomes



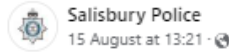
# Making Wiltshire Safer : Road Safety



Across next week, speed enforcement will be in and around the Salisbury area.

A reminder to be safe, drive smart and watch your speed.

#YourForceYourArea



A road safety operation held along the A303 near Amesbury saw 18 offences detected in just five hours, including one driver travelling at 23mph over the speed limit.

Ten Special Constables from our Specials Road Safety Team ran Operation Busline on Sunday (13/08) which coincides with the Force commitment to make road safety a priority this summer following a high number of fatalities and serious injury collisions.

The officers utilised an unmarked mini bus as a 'spotter vehicle' to help detect offences being committed behind the wheel along the stretch of the A303 between Solstice Park and Airmans Cross Roundabout near Stonehenge.

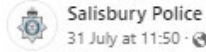
In total, 18 offences were dealt with as follows:

- 7 x reported for using mobile phones
- 2 x vehicles seized for no insurance and drivers reported
- 2 x drivers issued a producer to prove their driving status and Insurance
- 1 x driver reported for excess speed of 93mph in the 70mph limit
- 1 x driver issued a fixed penalty for not wearing a seatbelt
- 3 x drivers issued a VDRS (Vehicle Defect Rectification Scheme) for tyre offences
- 2 x drivers reported to DVLA for Road Tax Offences

A/Insp Will Ayres said: "We are grateful to our Special Constabulary for carrying out this operation which further emphasises our commitment to making Wiltshire's roads safer and targeting those drivers who fail to abide by the law.

"Some of these offences will no doubt seem trivial to some, but they can lead to serious or fatal collisions on our roads.

"Please ensure your vehicle is roadworthy, and give the road and other road users your full attention at all times."



PC Dalton and PC Bales were out conducting speed checks on Church Road, Laverstock, Main Road, Winterbourne and Tidworth Road, Porton.

Most of the vehicles were travelling within speed limit, three vehicles were stopped for traveling in excess of the speed limit and given words of advice. One vehicle was stopped and reported for excess speed.

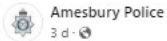
Whilst out conducting the speed checks, they were accompanied by Winterbourne Community Speed Watch volunteers. We are grateful for the ongoing support of our Community Speed Watch teams.

We will be out conducting speed checks in the future, please watch your speed as this is a major contributing factor of accidents.



## SPEEDCHECKS IN THIS AREA

#YourForceYourArea



Neighbourhood officers have had a two for one deal today in Amesbury. After stopping one car because the driver thought it would be a good idea to check their phone at the lights whilst next to the police car the drivers colleague then pulled in next to them. Unfortunately for them they didn't have insurance and further checks on the first vehicle resulted in the driver being unable to produce a driving license with a decidedly dodgy international driving permit given instead. Vehicle seized and drivers reported.



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[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)





### Southern Wiltshire Area Grant Report

#### Purpose of the Report

1. To provide details of the grant applications made to the Southern Wiltshire Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

#### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 15,988.66	£ 3,500.00	£ 3,000.00
Current Balance	£ 6,653.34	£ 15,821.00	£ 5,700.00
Balance if all grants are agreed based on recommendations	£ 6,653.34	£ 8,946.00	£ -393.65

#### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1011</a>	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£10455.00	£1500.00
<p><b>Project Summary:</b>                      Celebrating Age Wiltshire (CAW) will use arts &amp; heritage activities to reach the most isolated older people in the Southern Wiltshire area, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.</p>					
<a href="#">ABG1281</a>	Older and Vulnerable Adults Funding	The Bournen Valley Day Centre for the Elderly	Support for the Bourne Valley Day Centre for the Elderly	£7187.30	£3593.65

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>We are looking for assistance with the running costs of the club. Mainly with the salary for the Organiser and assistance with the rent.</b></p>					
<a href="#">ABG1293</a>	Older and Vulnerable Adults Funding	silver salisbury group	Community Outreach in Laverstock Ford Longhedge and Old Sarum	£2000.00	£1000.00
<p><b>Project Summary:</b>  <b>Community outreach in Laverstock ,Ford, Longhedge and Old Sarum to distribute the new directory of activities in Salisbury and its surrounds and the Festive Fortnight programme in celebration of international Older People's Day 1st October. To encourage older people to book and attend, or visit ongoing group and post programme to run focus groups to get feedback, identify gaps, motivate and encourage local groups and activities and individual involvement.</b></p>					
<a href="#">ABG1214</a>	Youth Grant	The Bridge Youth Project	New Youth Wellbeing Course Delivery	£10100.00	£2500.00
<p><b>Project Summary:</b>  <b>Young people are experiencing increasing levels of anxiety and often don't have sufficient support networks to support them through the critical time of adolescence. Schools tell us that they struggle to meet the increasing demands on student wellbeing. There simply isn't sufficient funding or capacity and ultimately their primary role is educative. Schools therefore look to charities such as ours to enrich learning and to increase the level of support available to young people. From September 2024 we will have youth workers in 4/5 local secondary schools for two days a week, every week of the academic year. Students and pastoral staff have informed us that there is an opportunity to work with small groups of students to build resilience and confidence. We plan to do this by delivering a new 10 week course which explores 10 themes built on spirituality and positive psychology and give 11-17 year-olds the opportunity to explore different ideas around happiness and the art of living life well. These 10 themes (including physical health, relationships, gratitude, forgiveness, being present etc...) have been identified by educational psychologists as critical to creating a sustainable baseline for wellbeing. Moreover, our unique approach means that this is more than another course, our workers continue to be present in the school all year around, weaving the themes into one-to-one follow up sessions, assemblies, curriculum and signposting young people to additional support. We plan to deliver the course in each of our schools 2/3 times a year with groups of 10/15 young people in each. Students will be referred to us by the schools (with waiting lists already in place in most settings), young people selected for the course are those beginning to demonstrate traits of low self-esteem, anxiety and stress. The course will build knowledge and practical skills around 10 key areas that will lead to a more resilient, confident and happy life therefore stepping in early enough to reduce the pressure on services later down the line. Additionally our work enables local community members to be trained to deliver the course alongside our workers therefore increasing opportunities for volunteering in safe and impactful capacity around school communities. The total cost of the project for year one is £10,100. This grant (£2.5k) would enable the purchase of course materials as well as some of our teams time to deliver the project in SW area schools (Trafalgar and Wyvern St.Edmunds) as part of the larger project which will benefit 120-180 young people over the first year and a handful of volunteers. The remaining amount will be made up with an additional application to the Salisbury Area Board (with a focus on Sarum Academy and Soul Wilts Grammar schools), in volunteer time (reducing the cost of staff time) and an additional grant. After the first year we will look to financially sustain the course through additional grant income.</b></p>					
<a href="#">ABG1270</a>	Youth Grant	Winterslow Youth Zone	Youth club grant	£1500.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<b>Project Summary:</b> <b>We are providing positive activities for local children age 10-16 and addition have 4-5 young leaders of 14 years and above who we support which is aiding them in their personal growth and development.</b>					
<a href="#">ABG1303</a>	Youth Grant	Laverstock and Ford Parish Council	Bishopdown Farm Youth Club	£7750.00	£3875.00
<b>Project Summary:</b> <b>Laverstock and Ford Parish Council have been in discussion with Community First and Salisbury City Council about setting up a Youth Club in Bishopdown Farm. There has been no regular Youth Club in Bishopdown Farm for some years, and the area has been suffering from spates of anti social behaviour and vandalism. Pop up events run by Community First at Hampton Park Pavilion have been well received and well attended. Laverstock and Ford Parish Council have approached the Communities Team at Salisbury City Council to provide a regular weekly term time youth club at Hampton Park Pavilion, with support from Community First.</b>					

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **Financial Implications**

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **Legal Implications**

13. There are no specific legal implications related to this report.

## **Workforce Implications**

14. There are no specific human resources implications related to this report.

## **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **Proposals**

17. To consider and determine the applications for grant funding.

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### **Report Author**

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No unpublished documents have been relied upon in the preparation of this report.

### Southern Wiltshire Area Board – Rural Youth Outreach Project : Year 3

Where	What
<b>Winterslow</b>	Continue to offer 'in kind' [training, first Aid, safeguarding & young leaders training, also to support with policies and procedures] support to the newly re-started village led youth club
<b>Bourne Valley</b>	Additional consultation is needed to begin making an impact in this division. Alternative provision and support is needed to assist with this.
<b>Downton &amp; Redlynch</b>	Additional consultation and work is needed to set up either new impactful pop up events or to facilitate a new village led youth initiative/s.
<b>Laverstock &amp; Ford</b>	Work with the Parish Council and the new Youth Club it is setting up at Hampton Park Pavilion
<b>Whiteparish</b>	Try again to help the old village led youth club re-start



## Enhancing Health and Wellbeing for Isolated and Vulnerable Individuals in Southern Wiltshire

### Executive Summary

This report outlines the strategies and initiatives proposed by the Southern Wiltshire Area Board to establish a Southern Wiltshire Health & Wellbeing Group. The focus of the group's activity will be to enhance the lives of isolated and vulnerable individuals in our community. Our aim is to provide targeted support and promote overall health and wellbeing by improving information flow, joining up transport services, fostering community support, and strengthening dementia support arrangements. By collaborating with existing volunteer groups, care providers, and community partners, we aim to create a collaborative and joined-up approach that builds upon the excellent work already being done by our community partners.

### Introduction

The Southern Wiltshire Health & Wellbeing Group is committed to addressing the needs of isolated and vulnerable individuals in our community. This report outlines our mission, aims, and objectives, along with the proposed strategies to achieve them.

### Mission Statement

Our mission is to enhance the lives of isolated and vulnerable individuals by providing targeted support and promoting overall health and wellbeing. We aim to create a caring and inclusive environment where individuals can access necessary information, receive assistance with mobility, benefit from community support, and participate in activities that contribute to their physical, mental, and emotional wellbeing.

### Aims and Objectives

#### Improve Information Flow

- Collaborate with local organizations, healthcare providers, and community leaders to ensure accurate and up-to-date information is accessible to all individuals in need, building on the success of methods adopted by the Silver Salisbury Outreach Project in particular, and working closely with village newsletter editors

#### Join Up Transport for Improved Mobility

- Working with existing providers and volunteers tailor and further develop a local transportation service to assist isolated and vulnerable individuals in attending community events, medical appointments, and social activities.
- Encourage and facilitate training for volunteers to provide safe and reliable transportation, ensuring accessibility for individuals with mobility challenges.

#### Foster Community Support

- Encourage and promote "good neighbour" initiatives, linking volunteers to offer assistance, companionship, and support to isolated and vulnerable individuals.
- Organise community-building events, such as social gatherings, workshops, and awareness campaigns, to foster a sense of belonging and inclusion within the community.

### Build a Dementia Support Collaborative

- Establish a dedicated support group for individuals affected by dementia, as well as their caregivers and family members.
- Provide a platform for sharing experiences, offering advice, and accessing resources related to dementia care and management.
- Organise group activities, such as memory-enhancing exercises, cognitive stimulation sessions, and educational workshops, to promote overall well-being and improve the quality of life for those impacted by dementia.

### Strategies and Implementation

The proposed strategy aligns with the key themes and aims outlined in the Wiltshire Council Business Plan, with a specific focus on promoting active lifestyles and fostering healthy, resilient, and thriving communities. It will adhere to the guiding principles established for the Wiltshire Neighbourhood Collaboratives Initiative, utilising an established framework to effectively implement the strategy. By integrating these principles, we ensure a cohesive approach that enhances community well-being and drives positive change in the region.

### Data Collection and Analysis

- Collaborate with local authorities, healthcare providers, and social service organizations to gather accurate and up-to-date information about the demographics and needs of isolated and vulnerable individuals in the area.
- Conduct surveys, interviews, and focus groups to gain insights into specific challenges faced by the target population.
- Analyse the collected data to identify key areas of support and prioritise resources effectively.

### Partnership Development

- Reach out to existing volunteer groups, care providers, and community organizations to establish partnerships and leverage their expertise, resources, and networks.
- Collaborate with local charities, volunteer groups, and community partners to identify potential volunteers to grow a pool of dedicated individuals who can provide support and assistance.

### Coordinated Services

- Facilitate regular meetings and workshops with community partners to discuss shared goals, coordinate efforts, and share best practices.
- Establish referral networks and streamline processes to ensure smooth transitions and efficient access to services for individuals in need.
- Develop joint initiatives and programs with partners to address specific health and well-being challenges identified in the community.

### Volunteer Training and Support

- Organise training programs for volunteers that focus on topics such as communication skills, empathy, cultural sensitivity, and confidentiality.
- Provide ongoing support and supervision for volunteers, including regular check-ins, debriefing sessions, and access to resources and training opportunities.
- Recognise and appreciate the efforts of volunteers through appreciation events, certificates, and public acknowledgments.



### Awareness Campaigns and Outreach

- Collaborate with local media outlets, community centres, and online platforms to raise awareness about our initiatives and the services we offer.
- Organise outreach events, health fairs, and information sessions to reach out to isolated and vulnerable individuals and provide them with information on available support.
- Utilise social media platforms and local newsletters to disseminate key messages, success stories, and updates on community activities.

### Conclusion

The Southern Wiltshire Area Board is committed to improving the lives of isolated and vulnerable individuals by implementing targeted strategies and collaborating with community partners. By creating a Health and Wellbeing group, focused on improved information flow, transportation services, community support, and dementia support, we aim to provide targeted support that enhances overall health and wellbeing. With the collaboration and support of existing volunteer groups and care providers, we are confident that our efforts will have a meaningful impact on the lives of those in need. We look forward to working together with our community partners to create a caring and inclusive environment for all.

CLlr Rich Rogers  
Chairman, Southern Wiltshire Area Board  
June 2023



# **Area Board Working Group Terms of Reference**

**May 2022**

## **1. Purpose**

An Area Board working group is an excellent vehicle to drive forward a local priority theme. The Area Board will evaluate each priority, in respect of the actions required and the existing arrangements in place, prior to setting up a new working group. Where there is an existing community or partner led group addressing this priority, the Area Board should work in partnership with such community or group and not create a working group of its own. Where a working group is required, the exact purpose is set out by the Area Board using the table set out in Appendix A.

Some example functions of an Area Board working group are set out below in relation to their respective theme. A group could be asked to:

- Research and review key data, intelligence and information related to the specific priority theme, to develop an in-depth understanding of the issue and opportunities;
- Democratically consider issues, projects and initiatives that could be developed and identify risks;
- Engage with the relevant partners to advance objectives, empowering the wider community to lead where appropriate;
- Provide regular information to the Area Board for review and further guidance; and/or
- Address any conflicts of interest that may arise as part of the local decision-making process.

## **2. Membership**

The membership of a working group will be set by the Area Board but may include representatives as follows:

- City, town and parish councils;
- Voluntary and community sector organisations (regional, countywide and local level);
- Wiltshire Police;
- Dorset and Wiltshire Fire and Rescue Service;
- Ministry of Defence;
- Bath, Swindon and Wiltshire CCG, Healthwatch, Local Health Representatives;
- Local businesses, Chambers of Commerce;
- Schools;
- Housing Associations;
- Residents and resident action groups; or
- Other organisations, agencies and individuals that have a genuine interest in promoting the respective theme issue.

The Area Board should consider whether membership is fully representative of the local community by carefully considering the diversity and inclusion of the group. Consideration must be given where appropriate to the safeguarding procedures that must be followed (set out in Section 4 below)

## **3. Roles of all members of the Area Board working group**

All members will be required to:

- Agree to the terms of reference as set out within this document;
- Take an active part in the development of the working group and its aims;

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions;
- Take responsibility for sharing information relevant to their organisation/ stakeholders/sector;
- Contribute any information that may have a bearing on positively achieving agreed objectives;
- Be mindful of the needs of the community area as a whole when providing input or making decisions;
- Be open and honest and work collaboratively;
- Work to promote equality and non-discriminatory practices;
- Respect all members of the working group and invited representatives; and
- Work to ensure high quality safeguarding practices are followed where appropriate.

#### **4. Structure and operation**

A working group will generally comprise of no more than ten members, to keep conversations and actions focussed. If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda. Additional attendees can be brought in as required when invited by the Chairperson.

The Chair of the group will be agreed locally and could either be the Area Board Councillor lead or another member from within the group. A vote of members can determine the Chair where required. Further Area Board Councillors can be appointed to the group as required and as deemed appropriate by the Area Board.

An assigned Wiltshire Council Officer will support each working group, however their role and involvement will vary. Brief notes with key actions and decisions will be recorded and reported back to the Area Board business meeting. The Area Board Councillor lead or the assigned Officer will provide verbal updates to the Area Board business meeting.

Decisions will usually be reached by consensus, however, if necessary, these can be agreed by a majority vote of all group members. The Chairperson would have the deciding vote in cases of a tie. This may be required if for example, the group is providing a funding recommendation to the Area Board.

Working groups must be culturally and socially considerate when focussing on themes that affect vulnerable or underrepresented groups of people (e.g., older people, young people, LGBTQ+, BAME and those with SEND). Ensuring a diverse and representative working group membership will support the safe and appropriate engagement with the respective groups to ensure voices are clearly heard.

The frequency, location and format of group meetings and activities should be determined locally, however, it is advised that groups do not formally meet more than quarterly and complement the timings of the Area Board business meeting.

#### **5. Safeguarding**

The Area Board and its working groups have a key role in ensuring the safeguarding of all residents. Effective safeguarding involves organisations working together to prevent the risks and experience of abuse or neglect, while ensuring that the views and wishes of an individual are at the heart of decisions that affect them, wherever possible.

Effective safeguarding is critical when groups are working towards objectives that support children, young people or vulnerable adults. It is critical that each group minimises all safeguarding risks and is aware of the relevant local agencies to escalate any concern.

If someone is in immediate danger you should contact the appropriate emergency service immediately by calling **999**. If you believe a child or young person is at risk of significant harm, neglect or injury, you should report your concerns to the Wiltshire Multi-Agency Safeguarding Hub (**MASH**) by calling **0300 456 0108** during weekdays or on **0300 456 0100** at evenings or weekends. If you are concerned that an adult is at risk of neglect or abuse, please contact Adult Social Care's Advice and Contact Team by calling **0300 4560111** during weekdays or **0300 456 0100** on evenings and weekends please contact the Emergency Duty Service on **0300 456 0100**.

When entering into agreements with voluntary and private sector organisations, working groups, under the umbrella of the Area Boards, need to be assured that the successful individual/organisation has the following in place:

1. Safer recruitment processes, including DBS checks; induction and supervision;
2. Identified designated lead(s) for safeguarding with appropriate relevant training;
3. Safeguarding policy, allegations management processes and policy, code of conduct policy; and
4. Child protection (where applicable) and Safeguarding training at the level appropriate to posts and roles.

## **6. Media Relations**

Members of the working group may not issue media statements on behalf of the Area Board. Any media statements about the work of the group should be agreed with between the group and Chair of the Area Board.

## **7. Review**

These terms of reference are subject to change and may be reviewed from time to time by the Leader, and at least annually.

## Appendix A – Terms of Reference table

This table is to be completed and agreed by the Area Board when establishing/ re-establishing a working group.

Task	Area Board agreed response
Name of working group:	<i>Older &amp; Vulnerable Adults Health &amp; Wellbeing Group</i>
Priority theme it is linked to: e.g., Environment, social isolation, young people	<i>Health and Wellbeing, including social isolation, loneliness, help to remain independent and well at home, dementia support and carer support</i>
Councillor lead(s):	<i>Rich Rogers</i>
Assigned Officer lead(s):	<i>Karen Linaker</i>
Date of set up:	<i>24<sup>th</sup> May 2023</i>
Date of review:	<i>31<sup>st</sup> March 2025</i>
Specific scope and remit for the working group:  <ul style="list-style-type: none"> <li>• What are the specific objectives?</li> <li>• Any particular data or intelligence the board would like considered/ investigated?</li> <li>• Any partners, residents or other groups it should specifically link with?</li> <li>• Is the group being asked to review relevant grant funding applications?</li> </ul>	<i>The full scope and remit is detailed in the attached, but in summary:</i>  <p>The Southern Wiltshire Area Board is committed to improving the lives of isolated and vulnerable individuals by implementing targeted strategies and collaborating with community partners. By creating a Health and Wellbeing group, focused on improved information flow, transportation services, community support, and dementia support, we aim to provide targeted support that enhances overall health and wellbeing. The group will also be asked to review relevant grant applications</p>
Proposed membership (up to 10):  This does not need to be an exhaustive list. The Cllr lead and local Officer can review as needed.	<i>The network of volunteers, partners, residents, community groups, village organisations and parish council reps linked into this group is well over 50. We anticipate attendance between 10 and 20 at regular groups meetings.</i>
Any specific safeguarding guidance? Meeting directly with young people or vulnerable adults?	<i>Each and every health and wellbeing initiative funded, supported, facilitated or led by the group will require all correct safeguarding policies and measures to be in place where vulnerable adults are present.</i>

# **Southern Wiltshire Area Board – Health & Wellbeing Group**

## **Online Meeting – 17<sup>th</sup> August 2023, 11am**

### **Summary**

#### **1. Attendances**

Maureen Atkinson (Bourne Valley Day Centre, and Link)  
Dawn Beauchamp, Helen Nash, Debbie Farndell (Downton/Whiteparish Surgery)  
Becky Bye (Rethink)  
Jess Tarrant (Abri Housing)  
Liv McLennan (Sounds Better CIC)  
Irene Kohler (Salisbury Older Person's Champion)  
Ian McLennan (Area Board Councillor for Laverstock)  
Kate Darbyshire (Resident Engagement Manager, Wilts Council)  
Lynn Kinsey (Ashley Grange Care Home)  
Rich Rogers (Area Board Chairman and Health & Wellbeing Lead)  
Karen Linaker (Strategic Engagement & Partnership Manager)

#### **2. Dementia Support & Activities**

Recognising that dementia has long been a priority of the Area Board, we discussed what more we could collectively do to help villages in the community area become more dementia friendly.

Liv outlined the key points from the consultation she had recently carried out with partners and people living with dementia and their carers (as detailed in full in the attached). She explained that, if successful in bidding for funds, she will pilot a Dementia Friendly Downton project over the coming year.

Noting the key conclusions drawn from the pilot are signalling the need for (i) appropriate and timely support (ii) meaningful activities (iii) stronger partnerships, we discussed the following ideas:

- (a) Sourcing sufficient substantial funding to pay a co-ordinator to steer and administer a new piece of work to facilitate (i), (ii) and (iii) above
- (b) Exploring this piece of work as a new Neighbourhood Collaborative
- (c) Ensuring the set up of this new strand of work has the means to endure for at least 3-5 years, building on the work done previously and ongoing by VCS and statutory partners
- (d) Exploring sponsorship opportunities amongst the local business community

#### **3. Help Us Plan for a Spring 2024 Volunteering Event**

We discussed the findings of national surveys indicating the general decline in people volunteering, and the Area Board's desire to deliver an engagement event

next year with the objective of raising the profile of all the good work being done by a wide range of VCS organisation, and helping them to attract new volunteers.

The group felt that the event would need strong marketing and business sponsorship, a range of short taster sessions to facilitate interactive and fun engagement, some form of smart and simple sign up system for attendees to commit to volunteering opportunities easily, and lots of tea and cake!

#### **4. New Ideas for Health & Wellbeing Initiatives**

- (a) 'Help to get isolated out and about' scheme, not just to get to activities, but to do the simple - once every day pleasurable things like shopping, including asking neighbours to help
- (b) Care Home Friendship Day: already started at Ashley Grange Care Home – where the wider community is invited in to spend time together for activity and company
- (c) Pop Up trips to the sea-side etc
- (d) Befriending schemes to help the isolated get out and about, or just to welcome in someone to regularly chat to in their home

#### **5. Partner Updates**

Jess updated the group that the Old Sarum and Longhedge Food Pantry was up and running each Wednesday at Old Sarum Community Centre, including during the summer free lunches and activities for young families. She encouraged all to spread the word so that all were aware of it and able to attend. Towards the winter, the Pantry would also open up as a Warm Space. As the project developed, there was scope for the Pantry to open up on more days, alongside the new activities that the centre manager was planning.



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

+	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>15<sup>th</sup> August 2023</b>		
1.	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Cllr Rich Rogers – Wiltshire Council (RR) – Chair            Cllr Richard Britton – Wiltshire Council (RB)            Cllr Ian McLennan – Wiltshire Council (IM)            Cllr Andrew Oliver – Wiltshire Council (AO)            Elaine Hartford – Alderbury Parish Council (EH)            Catherine Purves – Various Parish Councils (CU)            Geoff Hewson – Landford Parish Council (GH)            Joe Elder – Lavertsock &amp; Ford Parish Council (JE)            Tom Martin – Newton Toney Parish Council (TM)            Ed Riley – Odstock Parish Council (ER)            Iain Camley – Whiteparish Parish Council (IC)            Charles Penn – Winterbourne Parish Council (CP)            Graham Axtell – Wiltshire Council (GA)            Rhiann Surgenor – Wiltshire Council (RS)            Paul Shaddock – Wiltshire Council (PS)</p> <p>Cllr Richard Clewer – Wiltshire Council (RC)            Cllr Zoe Clewer – Wiltshire Council (ZC)            Jay McGowan – Coombe Bissett Parish Council (JM)            Myra Orr – Cholderton Parish Meeting (MO)            Chris Hall – Downton Parish Council (CH)            Simon Brown – Firsdown Parish Council (SB)            Steven Cocking – Idmiston Parish Council (SC)            Trudi Deane – Lavertsock &amp; Ford Parish Council (TD)</p>	<p>PS informed the group as result of a staffing reorganisation that from October 2023 RS would become the lead highways officer for the group.</p> <p>That the update is noted.</p>	<p>Area Board</p>

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 25<sup>th</sup> May 2023.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&amp;MId=15006&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&amp;MId=15006&amp;Ver=4</a></p>	That the update is noted.	Area Board
3.	<b>Financial Position</b>			
		There is currently £28,725.88 still unallocated.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision			
a)	Issue No: <a href="#">13-20-16</a>  Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	<p>The Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2023/2024 financial year and that the earliest that this work will now be undertaken is during the 2024/2025 financial year. Dropped kerbs to aid crossing movements will still form part of the works.</p> <p>The group is to discuss whether it wishes to take forward the installation of the dropped kerbs separate from any future maintenance scheme at this location</p>	<p>The group discussed this issue in detail and reaffirmed their acknowledgement of the need for the provision of dropped kerbs at this location but felt that the potential costs involved in taking forward their provision as a standalone project could not be justified. The group agreed to wait for the installation of dropped kerbs at this location to be taken forward as part of the planned maintenance scheme.</p> <p>That the update is noted</p>	Area Board
b)	Issue No: <a href="#">13-22-05</a>  Firsdown PC / Winterslow PC Safety improvements at Dunstable Crossroads	<p>Mirror installed in July 2023. However, following the installation of the mirror a further collision has occurred at the crossroads. RR has asked that the group discusses possible further safety options at this junction. The group are to discuss this matter.</p>	<p>The group discussed the recent collision and potential options for improving safety at this location. Options included, hedge maintenance, additional road markings, traffic signals and realignment of the junction. RR proposed that a site meeting be arranged between the various parishes and officers to discuss the options and agree a way forward.</p> <p>Meeting to be arranged with PC's.</p>	PS

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

c)	<p>Issue No: <a href="#">13-22-06</a></p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>Design work is underway on the proposed improvements requested. The proposed works include the following aspects:</p> <ul style="list-style-type: none"> <li>• Removal of parts of the existing grass verges to allow pedestrians from Hurdcott Lane to access the existing lay-by without stepping into the A338 and stay out of the main road until they can access the bus stop without having to cross the road diagonally.</li> <li>• Resurfacing of the whole of the elongated lay-by area.</li> <li>• Tidying up of the footway in front of the bus shelter.</li> <li>• Signing amendments to increase the height of the Hurdcott directional signs (required to avoid pedestrians hitting their head on them)</li> <li>• The provision of edge of carriageway markings to define the elongated lay-by to motorists.</li> </ul> <p>The provisional cost estimate for this work is £29,160 (LHFIG contribution £21,870 / PC contribution £7,920). [Note: This figure includes a 20% contingency].</p> <p>It should be noted that this is a provisional cost estimate on the basis that SSE have indicated that they wish to undertake a site inspection to determine if the Council's proposals will impact on the telegraph pole located in the lay-by. The costs of addressing any issues identified by SSE during their site inspection, as a result of the Council's proposals, will fall to the group to cover.</p>	<p>The group discussed this issue. RR asked if any information had been obtained concerning usage of the bus stop. PS advised that in the first six months of 2023 a total of 259 people had been recorded using the stop, with the most in any one day being ten.</p> <p>CP commented that proceeding with the scheme was difficult to justify given the recorded level of use of the bus stop, but he still felt that addressing the issue of residents of Hurdcott Lane having to step into the A338 to reach the layby was needed.</p> <p>PS advised that an estimate to just remove the section of grass verge adjacent to the Hurdcott Lane could be developed and brought to the next meeting the of the group for a funding decision.</p> <p>The group supported proceeding on this basis.</p>	PS
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## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: <a href="#">13-22-30</a></p> <p>Laverstock &amp; Ford PC Request for additional traffic calming measures in Roman Road, Ford</p>	<p>Meeting undertaken with the PC to discuss potential options. The PC were informed that the Council are developing options for additional traffic calming features in Roman Road, specifically at its junction with Green Lane in the form of a raised table, as part of wider proposals to provide an improved shared use path along Green Lane. Wiltshire Council are hoping to submit a bid to Active Travel England during the current financial year for funding to deliver these proposals. At this time, it is advised that the group should await the outcome of any bidding process before considering funding significant additional traffic calming facilities in Roman Road.</p> <p>There are several minor signing and lining improvements that could be developed to further highlight to motorists the need to travel at an appropriate speed along Roman Road. Improvements could include the provision of countdown markings to the speed limit terminal points, the provision of SLOW markings (potentially the enhanced variant) next to existing warning signs and the provision of additional warning signs where appropriate. If the group support this approach, minor signing and lining improvements could be developed with the PC and brought to a future meeting of the group for a funding decision.</p>	<p>The group supported awaiting the outcome of any bid to Active Travel England before considering pursuing additional physical traffic calming features and asked that officers work with the PC to develop signing and lining improvements that could be delivered and bring the proposals back to a future meeting of the group for a funding decision.</p>	PS
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## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	<p>Issue No: <a href="#">13-22-33</a></p> <p>Laverstock &amp; Ford PC Request for Pedestrians Crossing Warning Signs</p>	<p>The provision of pedestrians crossing warning signs is possible. The estimated cost of providing two pedestrians crossing warning signs complemented with SLOW road markings, is £1968 (LHFIG contribution £1476 / PC contribution £492). [Note: This figure includes a 25% contingency].</p> <p>If the PC wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £1,278 (LHFIG contribution £958.50 / PC contribution £319.50). [Note: This figure includes a 25% contingency].</p>	<p>The group agreed to proceed with the sign only option.</p> <p>That the Area Board approves the allocation of £958.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £319.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
f)	<p>Issue No: <a href="#">13-23-01</a></p> <p>Winterbourne PC Request to relocate bus stop outside of St. Michael and All Angels Church</p>	<p>The estimated cost of relocating the bus stop outside of St. Michael and All Angels Church to outside of the nursery school and in doing so providing a bus stop flagpole and clearway marking is £1294 (LHFIG contribution £970.50 / PC contribution £323.50). [Note: This figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £970.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £323.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
g)	<p>Issue No: <a href="#">13-23-04</a></p> <p>Pitton &amp; Farley PC Request for measures to address speeding concerns in the villages of Pitton and Farley</p>	<p>Preliminary design work undertaken to provide improved gateways at seven locations in the villages. The PC have indicated that they wish to proceed with enhancements at three locations during the current financial year and fund improvements at other locations in subsequent financial years.</p> <p>The estimated cost of providing three improved village gateways, including improved signage and road markings and village gates, is £13,344 (LHFIG contribution £10,008 / PC contribution £3,336). [Note: This figure includes a 20% contingency].</p>	<p>RB advised the group that the PC were taking forward several measures to address speeding concerns including Community Speed Watch and SIDs and the provision of enhanced gateways was another measure they wished to progress. PS advised that the PC had selected the three entrances to the village where the greatest concerns about speeding vehicles existed.</p> <p>The group discussed this issue but felt that that in the context of the</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

			<p>groups remaining budget that funding the installation of three village gateways could not be accommodated and agreed to support the provision of two village gateways.</p> <p>The estimated cost of providing two improved village gateways, including improved signage and road markings and village gates, is £9292.80 (LHFIG contribution £6,969.60 / PC contribution £2,323.20). [Note: This figure includes a 20% contingency].</p> <p>That the Area Board approves the allocation of £6,969.60 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £2,323.20 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PS</p>
h)	<p>Issue No: <a href="#">13-23-08</a></p> <p>Odstock PC Request for the installation of kissing gates</p>	<p>The PC have requested the provision of kissing gates at four locations within the parish. If the group support this issue the Rights of Way Team will be asked to work with the PC to prepare a cost estimate for the supply and installation of the kissing gates to bring to the next meeting of the group.</p>	<p>The group supported this issue and asked that the Rights of Way Team work with the PC to develop a cost estimate to provide the gates and bring the proposals back to a future meeting of the group for a funding decision.</p>	<p>PS</p>

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

i)	<p>Issue No: <a href="#">13-23-09</a></p> <p>Odstock PC Request for the provision of double yellow lines in the vicinity of Jubilee Gardens</p>	<p>The PC have requested the provision of double yellow lines in the vicinity of Jubilee Gardens to address road safety concerns around parked vehicles forcing vehicles onto the wrong side of the road on a blind bend.</p> <p>Whilst the introduction of double yellow lines could be considered at this location, the PC should be aware that if restrictions are introduced, they would be subject to extremely limited levels of enforcement by the Council given their relatively remote location. This would impact on their effectiveness.</p> <p>Two site visits have been undertaken to the area in August 2023 during which no vehicles were observed parked at the location in question. Before considering the introduction of restrictions further the PC should be asked to provide further evidence showing the frequency and scale of the parking problem. The group are to discuss this issue.</p>	<p>The group discussed this issue in detail and were open to supporting the provision of double yellow lines but before agreeing to do so asked that the PC provided further evidence showing the scale of the problem.</p>	PC
j)	<p>Issue No: <a href="#">13-23-10</a></p> <p>Winterbourne PC Request for measures to address speeding concerning in the parish.</p>	<p>The PC have requested the provision of various measures to address speeding concerns in the parish. The measure they are initially seeking to pursue through the group is the installation of NAL sockets to allow a SID to be deployed in three locations where traffic surveys have indicated that a speeding problem exists, with an application for a fourth NAL socket pending the results of a traffic survey.</p> <p>The estimated cost of providing three NAL sockets is £2915 (LHFIG contribution £2,186.25 / PC contribution £728.75). [Note: This figure includes a 25% contingency].</p> <p>Further measures to address speeding concerns in the village will be developed in partnership with the PC.</p>	<p>That the Area Board approves the allocation of £2,186.25 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £728.75 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

k)	<p>Issue No: <a href="#">13-2n 3-12</a></p> <p>Redlynch PC Request for signage improvements in Primrose Lane, Wiltshire</p>	<p>The Parish Council have requested improved signage in Primrose Lane to address reported issues with HGVs and large vehicles using the road. The PC have requested the provision of three signs, namely:</p> <ul style="list-style-type: none"> <li>• Unsuitable for HGVs</li> <li>• Single track road no passing places</li> <li>• Pedestrians in road</li> </ul> <p>The need for three signs to be provided to address the issue that exists is considered excessive and it is proposed that at most two signs should be provided. It is not proposed to use a single track road sign at this location on the basis that there is one place in Primrose Lane where passing can take place (see <a href="#">here</a>). The estimated cost of providing the other two signs at each end of Primrose Lane is £702 (LHFIG contribution £526.50 / PC contribution £175.50). [Note: This figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £526.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £175.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
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## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<b>5.</b>	<b>Other Issues</b>			
a)	Issue No: <a href="#">13-20-5</a>  Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.	To reduce the costs of these works to both the group and the PC this work will be undertaken alongside the works detailed at <b>Item 5f</b> . All signing and lining works will be completed by the 02/10/2023.	That the update is noted.	Area Board
b)	Issue No: <a href="#">13-21-13</a>  Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	The Basic Asset Protection Agreement (BAPA) application process that is required to be completed to allow the works at this location to be undertaken is ongoing with Network Rail (NR). NR have indicated that the application process will be completed by the end of August 2023. As such the works (including the road closure) have been programmed to take place between 11-15/09/2023.	That the update is noted.	Area Board
c)	Issue No: <a href="#">13-21-4</a>  Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	Report addressing the comments submitted in response to the TRO consultation submitted for internal officer approval before going to the Cabinet Member for Highways for a decision. Subject to the report being signed it is hoped that the waiting restrictions will be marked on the on the ground in September 2023.	That the update is noted	Area Board
d)	Issue No: <a href="#">13-21-19</a>  Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road	The PC have indicated that they support the proposals. Works pack issued to Milestone. Milestone works provisionally programmed to take place during week beginning 02/10/2023. Meeting with the Council's arboricultural contractor arranged for 29/08/2023 to discuss the vegetation clearance works. This work to be programmed to take place as soon as possible outside of the bird nesting season. Homeowners to be advised of the vegetation clearance works following this meeting.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	Issue No: <a href="#">13-21-14</a> Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs	Works pack issued to Milestone. Works programmed to be undertaken on the 18 <sup>th</sup> and 19 <sup>th</sup> September 2023.	That the update is noted.	Area Board
f)	Issue No: <a href="#">13-21-21</a> Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road	No comments were received in response to the TRO consultation. Works pack issued to Milestone in July 2023. 20mph speed limit to become operational on the 02/10/2023. All signing and lining works will be completed by that date.	That the update is noted.	Area Board
g)	Issue No: <a href="#">13-21-25</a> Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.	Signing works completed. Lining works programmed to undertaken on the 29/08/2023.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

h)	Issue No: <a href="#">13-22-03</a> Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	Works pack issued to Milestone. Awaiting programming of works.	Chase contractor to undertake works.	PS
i)	Issue No: <a href="#">13-22-04</a> Idmiston PC Improved footway and dropped kerb provision in Porton	Trial hole work undertaken in July 2023. The trial holes indicated that the provision of the dropped kerbs and additional lengths of footway in the vicinity of the cemetery is possible. Meeting with PC to be arranged to discuss the extent of the works to be undertaken following which a detailed design and cost estimate will be produced.	Arrange meeting with PC	PS
j)	Issue No: <a href="#">13-22-08</a> Idmiston PC Improved footway and dropped kerb provision in Gomeldon	The lead highways tree officer at Atkins has instructed the Council's arboricultural contractor to remove the two trees identified. Works are provisionally programmed to take place in during week commencing 11/09/2023 once we are outside the bird nesting season.	That the update is noted.	Area Board
k)	Issue No: <a href="#">13-22-13</a> Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 25/09/2023. Exact date of works to be supplied to the PC once known.  Unfortunately work on drafting the proposals for the wider restrictions in Sherbourne Drives has not yet been completed. Draft proposals to be issued to the PC and local member for comment in September 2023.	That the update is noted.	Area Board
l)	Issue No: <a href="#">13-22-14</a> Alderbury PC Introduction of waiting restrictions at various locations	Revised proposals agreed with the PC. Draft TRO paperwork currently being prepared and will be provided to the Legal Team for processing in August 2023.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

m)	Issue No: <a href="#">13-22-15</a> Firsdow PC Installation of dropped kerb in Firs Road.	Legal Services have been investigating the status of this land and have found some limited evidence of previous work that suggests that this land may previously have been dedicated as public highway. Legal Services are trying to find the file containing the previous work to confirm if this is the case. If the land has not previously been dedicated as public highway, they have suggested that the simplest way to claim this land as public highway would be under Section 31 of the Highways Act where a case would need to be made that the public have had free and uninterrupted use of the land for 20 years or more.	That the update is noted.	Area Board
n)	Issue No: <a href="#">13-22-16</a> Firsdow PC Firs Road Street Nameplates	Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 18/09/2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board
l)	Issue No: <a href="#">13-22-17</a> Cholderton PM Installation of NAL Sockets	Design work completed and works order issued to Milestone in July 2023. Awaiting programming of works. Date of works to be supplied to the PC once known.	That the update is noted.	Area Board
m)	Issue No: <a href="#">13-22-18</a> Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft	Unfortunately, the preliminary design work has not yet been completed on this project. Completion of the preliminary design work to be taken forward as a priority. Draft proposals to be circulated to the PC in September 2023 and matter brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

n)	Issue No: <a href="#">13-22-19</a>  Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs	The PC have not yet provided any evidence around ducks being habitually found in the road in the vicinity of the pond, it is suggested that if no evidence is provided by the November 2023 meeting of the group that this aspect of the request is closed.  Please refer to <b>Issue 5s</b> for the update on the provision of small wildlife warning signs.	That the update is noted.	Area Board
o)	Issue No: <a href="#">13-22-21</a>  Firsdow PC Request for speed limit assessment on the length of the A30 in Firsdow	Speed limit assessment ordered with Atkins. Completed assessment report expected in October 2023.	That the updated is noted.	Area Board
p)	Issue No: <a href="#">13-22-24</a>  Laverstock & Ford PC Provision of Small Wildlife Warning Signs	The DfT were contacted again in May and July and asked to provide an update on when formal advice on the use of hedgehog warning signs will be issued or provide information on what criteria they would accept to approve the erection of hedgehog warning signs. The DfT have acknowledged receipt of the enquiry but have to date not provided a detailed response. The PC have asked John Glen MP to take this matter up in an effort to obtain a response from the DfT. Mr. Glen has indicated he will take this matter up.	That the update is noted.	Area Board
q)	Issue No: <a href="#">13-22-25</a>  Laverstock & Ford PC Request to upgrade existing informal crossing point on Riverside Road	Awaiting advice from the Council's contractors (Milestone and Tarmac) as to whether a new patch of coloured surfacing will successfully adhere to the existing coloured surfacing or if the existing surface will need to be planed out and a new patch of tarmac provided to lay new coloured surfacing on. Also awaiting advice as to whether the works can be undertaken without a road closure. Once this advice has been received the works will be ordered.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

r)	Issue No: <a href="#">13-22-28</a> Newton Toney PC Request for School Keep Clear Markings outside of school	Proposals issued to the PC for comment in July 2023. Subject to the PC supporting the proposals a works order will be prepared and issued to Milestone.	That the update is noted.	Area Board
s)	Issue No: <a href="#">13-22-32</a> Downton PC Request for Playground Warning Sign incorporating Post Extension for Deployment of a SID in Moot Lane	Works pack issued to Milestone. Awaiting programming of works.	Chase contractor to undertake works.	PS
t)	Issue No: <a href="#">13-22-34</a> Grimstead PC Request for traffic calming measures in East Grimstead	<p>The PC have received requests from several residents for the introduction of traffic calming features in East Grimstead to address perceived speeding problems.</p> <p>The PC have been advised that traffic surveys first need to be undertaken in East Grimstead to ascertain if a speeding problem exists. The PC have submitted several traffic survey application forms for surveys to be undertaken at the locations where issues have been reported by residents. No further work to be undertaken on this issue until the results of the traffic surveys are known.</p>	That the update is noted.	Area Board
u)	Issue No: <a href="#">13-23-02</a> Redlynch PC Request to replace two missing street nameplates at Bowers Hill	Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 18/09/2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

v)	<p>Issue No: <a href="#">13-23-05</a></p> <p>Laverstock &amp; Ford PC Request for disabled access improvements in the vicinity of the Old Sarum Garden Centre on The Portway</p>	<p>Dropped kerbs installed at The Portway to improve access to Alabare and between the bus stops in the vicinity of Alabare in August 2023.</p> <p>A traffic survey has been ordered to determine the approach speed to the recently installed dropped kerbs to enable pedestrian crossing warning signs to be sited an appropriate distance in advance of them. Once the results of the traffic survey are known the pedestrian crossing warning signs will be ordered.</p>	That the update is noted.	Area Board
w)	<p>Issue No: <a href="#">13-23-06</a></p> <p>Grimstead PC HGV's using Windwhistle Lane as a cut through from the A36 to Alderbury/Whaddon.</p>	<p>Meeting held with members of the PC to discuss options to address HGVs using Windwhistle Lane. The PC have indicated that they wish to see improved advanced warning signage on the A36. It is also noted that the existing weight restriction signs were in poor condition and in need of replacing. [The replacement of these signs has been raised via MyWilts – App No. 00121645). The matter is going to be discussed at the next PC meeting and if there is support for the above approach, work to on producing the sign designs and a cost estimate will be undertaken.</p>	That the update is noted.	Area Board



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<b>6.</b>	<b>Closed Issues</b>			
a)	Issue No: <a href="#">13-22-20</a>  Firsdown PC Improvements to the access to Right of Way FIRS5	All works completed. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: <a href="#">13-22-31</a>  Idmiston PC Request for Pedestrians in Road Warning Signs	<p>The provision of pedestrians in road warning signs is possible. The estimated cost of providing two pedestrians in road warning signs complemented with SLOW road markings, is £1968 (LHFIG contribution £1476 / PC contribution £492). [Note: This figure includes a 25% contingency].</p> <p>If the PC wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £1,278 (LHFIG contribution £958.50 / PC contribution £319.50). [Note: This figure includes a 25% contingency].</p>	<p>CP advised that the PC had resolved not to proceed with this issue.</p> <p>Issue is to be closed.</p> <p>That the update is noted.</p>	Area Board
c)	Issue No: <a href="#">13-23-07</a>  Odstock PC Request for 30mph signs in Bodenham	<p>The PC have requested the provision of 30mph signs at the points where vehicles leave the Bodenham Bypass and enter the village. Unfortunately, none of the locations where 30mph signs have been requested are currently subject to a 30mph speed limit, as such signs cannot be provided at these locations. The speed limit at the locations identified is the national speed limit of 60mph. It would be possible to consider the introduction of a lower speed limit in Bodenham. However, to enable this to happen a formal speed limit assessment would need to be undertaken.</p> <p>The cost of a speed limit assessment is £2,900. (LHFIG contribution £2,175 / PC contribution £725.00).</p>	<p>CP advised that the PC had resolved not to proceed with this issue.</p> <p>Issue is to be closed.</p> <p>That the update is noted.</p>	Area Board

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<b>7.</b>	<b>Other Items</b>			
a)	Highway Maintenance Update	GA from the Area Highway Office provided an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2022/2023 financial year. A copy of the information provided by GA is attached as <b>Appendix 1</b> .	That the update is noted.	Area Board
<b>8.</b>	<b>Date of Next Meeting:</b>	14 <sup>th</sup> November 2023		

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £17,114.53 in the LHFIG allocation available for the 2023/2024 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.



## **Southern Wiltshire Community Area** **Major Maintenance 2023/24**

What follows is the known Major Maintenance for the Southern Wiltshire Community area.

### **Road Resurfacing**

The Portway – Now Complete  
Crockford Road, West Grimstead – October

### **Micro Asphalt - October**

Woodland Drive, Middle Winterslow  
Elliott Green, Winterbourne Gunner  
Bourne View, Allington  
Potters Way, Laverstock (To complete)

### **Surface Dressing - September**

C321 A30 – High Street, Pitton  
C336 Shute End Road, Alderbury

### **Additional Surface Dressing sites as a result of extra Government Funding**

C44 Hamptworth Road Hamptwoth Lodge – Junction Lyburn Road, Landford  
C12 Homington Road Junction Whitsbury Road – Junction Nunton Drove Odstock

### **Pre-surface Dress patching Sites**

C321 Clarendon Road. Alderbury  
C331 Grimstead Road. East Grimstead  
U/C Ben Lane, Farley  
U/C Pincroft Lane, Winterslow  
U/C Vale Road, Redlynch  
U/C Goggs Lane, Redlynch

### **Reactive Patching (Sites Submitted So Far)**

Bodenham Bellmouth – Complete  
The Plantation Winterslow - Complete  
Gaters Lane, Winterbourne – Postponed, no revised date yet.

### **Jet Patching**

Various sites within area.

### **Footway works (Budget Dependiant)**

A354 Coombe Bissett Pub – just adjacent Donkey Field  
Pitton High Street – The Green  
Winterslow Road Porton, near junction with Styles Close to opposite telephone exchange.

### **Slurry Seal**

There is a small budget available – sites are to be confirmed.

